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**CALVIN TOWNSHIP REGULAR BOARD MEETING
WM. J. ROBINSON COMMUNITY BUILDING
18727 MT ZION STREET, P.O. BOX 305
CASSOPOLIS, MI 49031**

FEBRUARY 11, 2020

Minutes of January 14, 2020:

Supervisor Adrienne Glover called the Calvin Township Regular Board Meeting to order at 6:00pm, Trustee Rebecca Mitchell gave the opening prayer, the Pledge of Allegiance followed.

Board Members present were as follows, Adrienne Glover-Supervisor, Leozie Broadnax-Clerk, Rosemary Gillam-Treasurer, Rebecca Mitchell and Keith Carter-Trustee's.

Approval of Board Meeting Agenda

Trustee Rebecca Mitchell motioned supported by Trustee Keith Carter to approve the January 14, 2020 Board Meeting Agenda, the motion carried.

Visitors/Public Comments

Janice Cloud of Calvin Township was present she was interested in seeing how board meetings ran.

Approval of Previous Meeting Minutes

Trustee Keith Carter motioned supported by Trustee Rebecca Mitchell to approve minutes of January 2020, the motion carried.

Treasurer's Current Financial Rport

Trustee Rebecca Mitchell motioned supported by Trustee Keith Carter to approve the Treasurer's report as follows expenditures receipts number 9133 to 9162 and accounts receivable receipts 659881 to 659888, the motion carried.

Agreement with Road Commission: Clerk Leozie Broadnax motioned supported by Trustee Keith to enter into an agreement for the Cass count Road Commission to clean up the road-sides in Calvin for the cost of \$250.00, per year, the motion carried.

Sail Bay Weed Control Agreement has been signed.

Copy of Midwest Energy Certificate of Insurance was received by Calvin Township.

American Waste for Clean-up-Days: May11-15 and August 10-14

Bills/Obligations

| | | | |
|-------------------------|-----------|----------------------|-----------|
| Attorney's Firm | \$ 716.11 | Midwest Energy | \$ 331.90 |
| ADT | 181.89 | Midwest Energy Wi Fi | |
| I&M Electric | 8.95 | Republic Trash | 95.00 |
| Electrical Inspector | 456.30 | Sewer | 14,652.50 |
| Mech/Plumbing | 932.00 | | |
| Ambulance | 7,348.76 | | |
| Kerry Collins | 120.00 | | |
| County Special Election | 297.40 | | |
| Sail Bay Agreement | 3,200.00 | | |

Clerk Broadnax motioned supported by Treasurer Rosemary Gillam to pay said obligations and any standing obligations due before the next board meeting, the motion carried.

Correspondence will be posted on bulletin board.

There was no other business to come before the Calvin Township Board at this time, the meeting adjourned at 6:50 p.m.

*Respectfully submitted,
Adrienne Glover-Supervisor
Leozie Broadnax-Clerk*

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CALVIN TOWNSHIP REGULAR BOARD MEETING
WM. J. ROBINSON COMMUNITY BUILDING
18727 MT ZION ST, P.O. BOX 305
CASSOPOLIS, MI 49031

MARCH 10, 2020

Minutes of February 11, 2020:

Supervisor Adrienne Glover called the Regular Board Meeting to order at 6:00pm. Opening prayer was given by Trustee Rebecca Mitchell, the Pledge of Allegiance followed.

The Board Members present were as follows, Adrienne Glover-Supervisor, Leozie Broadnax-Clerk, Rosemary Gillam-Treasurer, Rebecca Mitchell and Keith Carter-Trustee's.

Approval of Board Meeting Agenda

Treasurer Rosemary Gillam motioned supported by Trustee Keith Carter to approve the meeting agenda for March 10, 2020, the motion carried.

Visitors Public Comments

Rodney Williams of Day Lake Road was concerned about the citation issued by Calvin Township Zoning/Blight Officer. He is expected to appear in court on Wednesday regarding the violation of the Blight Ordinance.

Approval of Previous Meeting Minutes

Trustee Keith Carter motioned supported by Trustee Rebecca Mitchell to approve minutes of January 14, 2020, the motion carried.

Treasurer's Current Financial Report

Clerk Broadnax motioned supported by Trustee Rebecca Mitchell to approve the Current financial report as follows: General Fund Disbursements #9163-9194, and Accts Receivable #659890-659896, the motion carried.

New Business

Democrat Meeting: Cathy LaPointe was interested in using the Community Building for a Democratic Organizational meeting, the Board agreed they would have to pay the fee of \$100 just as everyone else.

Property on James Street: Property turned over to Township. Owner William Davis met with Zoning Administrator Douglas Kuhlman regarding a Quit-Claim Deed.

Drain Extension: The Board agreed to support Porter and Mason Township in an effort to extend drainage pipes to Union Road.

Bills/Obligations

| | |
|----------------------|-----------|
| Attorney Firm | \$ 235.40 |
| I & M | 9.08 |
| Inspectors: | |
| Electrical | 153.00 |
| Plumbing/Mech | 514.40 |
| Midwest Energy Wi Fi | 302.00 |
| Republic Trash | 95.00 |
| Quick Books | 85.00 |

Trustee Keith Carter motioned supported by Treasurer Rosemary Gillam to pay said obligations and any outstanding obligations due before the next board meeting, the motion carried.

Correspondence will be on the bulletin board

There was no other business to come before the Board at this time, the meeting adjourned at 7:00 p.m.

Respectfully submitted,

Adrienne Glover - Supervisor

Leozie Broadnax - Clerk

CALVIN TOWNSHIP ANNUAL MEETING
WM J. ROBINSON COMMUNITY BUILDING
18727 MOUNT ZION STREET
CASSOPOLIS, MICHIGAN 49031
April 14, 2020

Minutes of April 9, 2019:

Supervisor Adrienne Glover called the Annual Meeting to order at 5:30 p.m. Trustee Rebecca Mitchell gave the opening prayer, the Pledge of Allegiance followed.

Board Members were present as follows, Supervisor Adrienne Glover, Clerk Leozie Broadnax, Treasurer Rosemary Gillam, Trustee's Rebecca Mitchell and Keith Carter.

Approval of Agenda

Trustee Keith Carter motioned supported by Trustee Rebecca Mitchell to approve the Annual Meeting Agenda of April 9, 2020, the motion carried.

Old Business

Trustee Keith Carter motioned supported by Treasurer Rosemary Gillam to approve Annual Meeting Minutes of April 10, 2018, the motion carried.

New Business

Trustee Keith Carter motioned supported by Treasurer Rosemary Gillam to keep the same Regular Township Board meeting day as follows: Every second (2nd) Tuesday of each month at 6:00p.m., the motion carried.

2019 Fiscal Year Budget

Trustee Rebecca Mitchell motioned supported by Treasurer Rosemary Gillam to approve the Township 2019 Budget as follows: the sum of \$345,628.00 (including \$1,000.00 brought forth from 2018).

In the Budget Hearing, Calvin Township has the approval to collect the maximum Millage allowed by law, the motion carried.

Revenue Sharing Accounts

Clerk Leozie Broadnax motioned, supported by Trustee Keith Carter that all Revenue Sharing and Fund Balance Accounts such as Roads, Ambulance, Parks, Water, Fire,

Weed, Sewer, D& B Government Grant Account and the Winter/ Summer Tax Accounts are to be approved for 2018, the motion carried.

Township Banking Institutions

Trustee Rebecca Mitchell motioned supported by Treasurer Rosemary Gillam to remain the Niles Credit Union and G.W. Jones as Township Banking Institutions, the motion carried.

Legal Counsels

Trustee Carter motioned supported by Trustee Rebecca Mitchell to continue using Bauckman, Sparks, Kaughman , Thall and Seeber as legal counsel, the motion carried.

Inspectors:

Treasurer Rosemary Gillam motioned supported by Trustee Keith Carter to continue the services of Building Inspector-Richard Drews, Electrical Inspector-Ron Bellaire, Plumbing/Mechanical -John Doberteen, the motion carried.

Trustee Rebecca Mitchell motioned supported by Clerk Leozie Brodnax to continue the services of Zoning Administrator/Code Compliance Officer- Douglas Kuhlman, Code Enforcement Officer-Jason Pompey, and Sexton-William Vaughn, the motion carried.

Treasurer Rosemary Gillam motioned supported by Clerk Leozie Broadnax to continue the services of Kruggell/Lawton (Mike Layher) as township auditors, the motion carried.

Trustee Rebecca Mitchell motioned supported by Trustee Keith Carter to continue the services of Kerry Collins as township Webmaster, the motion carried.

Other Business: None

Public Comments: None

Points of discussion: Kevin Hatchers house on Calvin Center Road in violation of the Blight Ordinance.

Calvin Township next Annual Meeting, April 14, 2020, 5:30 p.m.

No further business, meeting adjourned at 5:46 p.m.

Respectfully submitted
Leozie Broadnax-Clerk

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**CALVIN TOWNSHIP REGULAR BOARD MEETING
WILLIAM J. ROBINSON COMMUNITY BUILDING
18727 MOUT ZION STREET, P.O. BOX 305
CASSOPOLIS, MI 49031**

MAY 12, 2020

VIA-ZOOM CONFERENCE - #ID 654 454 4585

Minutes of April 14, 2020

Supervisor Adrienne called the Regular Board Meeting to order at 6:00pm Via-Zoom Conference. Trustee Rebecca Mitchell opened with prayer, the Pledge of Allegiance followed.

Supervisor Glover called an attendance roll as follows, Treasurer Rosemary Gillam, Trustee Keith Carter, Clerk, Leozie Broadnax, Supervisor Adrienne Glover, and Trustee Rebecca Mitchell.

Approval of Meeting Agenda

A roll call vote to approve the Regular Meeting Agenda was as follows, Adrienne Glover-yes, Leozie Broadnax-yes, Rosemary Gillam-yes, Keith Carter-yes, Rebecca Mitchell-yes, the motion was carried.

Visitors/Public Comments

Jason Pompey (Blight Officer) and Beth Pompey were present Via- Zoom, and periodically assisted help with the conference throughout the meeting.

Approval of Previous Meeting Minutes

Trustee Rebecca Mitchell motioned supported by Treasurer Rosemary Gillam to approve minutes of March 2020, a roll call vote followed, Supervisor Adrienne Glover-yes, Clerk Leozie Broadnax-yes, Treasurer Rosemary Gillam-yes, Trustee Keith Carter-yes and Trustee Rebecca Mitchell-yes, the motion carried.

Treasurer's Current Financial Report

Trustee Rebecca Mitchell motioned supported by Clerk Leozie Broadnax to approve the current report as given. General Fund receipts # 9210-9236 and Accounts Receivable #659909-659916,

a roll call vote was as follows, Supervisor Adrienne Glover-yes, Clerk Leozie Broadnax-yes, Treasurer Rosemary Gillam-yes, Trustee Keith Carter-yes and Trustee Rebecca Mitchell-yes, the motioned.

Reports

Ambulance: Trustee Carter as of March 1st, there were at least overall 92 calls. There will be a meeting on the 12th at 6:30.

Fire: Trustee Carter reported there were 9 runs to Calvin for the month.

Commissioner Dyes: Absent, no report.

Zoning Administrator/Electrical/Mechanical Inspectors: Absent, no reports.

CAUA: Absent, no report.

Planning Commission: No report.

Blight Enforcement: Blight Officer Jason Pompey reported that projects are lined up for investigations, however because of the Pandemic outbreak. Things are basically at a standstill.

Assessor: Absent, no report.

Road Committee: No report.

Other reports: None

Trustee Rebecca Mitchell motioned supported by Treasurer Rosemary Gillam to approve all reports given, a roll call vote followed, Supervisor Adrienne Glover-yes, Clerk Leozie Broadnax-yes, Treasurer Rosemary Gillam-yes, Trustee Keith Carter-yes, and Trustee Rebecca Mitchell-yes, the motion carried.

Old Business

Lights in new Parking Lot: Midwest Energy will place pole lights at a cost of \$1,824.80.

New Business

Body Cam Policy: Trustee Keith Carter motioned supported by Trustee Rebecca Mitchell to approve the Body Cam Policy for Calvin Township Inspector's, a roll call vote followed, Supervisor Adrienne Glover-yes, Clerk Leozie Broadnax-yes, Treasurer Rosemary Gillam-yes, Trustee Keith Carter-yes, and Rebecca Mitchell-yes, the motion carried.

Fiscal year Budget April, 2020 to March, 2021: Treasurer Rosemary Gillam motioned supported by Trustee Rebecca Mitchell to approve the Fiscal Year Budget in the amount of \$358,328.00, (approved in the Calvin Township Annual Meeting, Via-Zoom Conference) a roll call vote was as follows, Supervisor Adrienne Glover-yes, Clerk Leozie Broadnax-yes, Treasurer Rosemary Gillam-yes, Trustee Keith Carter-yes and Trustee Rebecca Mitchell-yes, the motion carried.

Bills/Obligations

| | |
|-------------------------|-----------|
| Attorney Fee | \$ 520.00 |
| ADT Security | 191.82 |
| MEC | 397.39 |
| Dobberteen | 220.00 |
| Ron Bellair | 1,027.80 |
| Leader Publication | 325.18 |
| LaGrange Twp | 34.29 |
| Republic Trash | 220.00 |
| Jason Pompey | 729.49 |
| Accident Fund Insurance | 1,440.00 |

Trustee Keith Carter motioned supported by Treasurer Rosemary Gillam to pay said bills and any outstanding obligations that may be due before the next township board meeting, a roll call vote followed, Supervisor Adrienne Glover-yes, Clerk Leozie Broadnax-yes, Treasurer Rosemary Gillam-yes, Trustee Keith Carter-yes and Trustee Rebecca Mitchell-yes, the motion carried.

Supervisor Glover said Harlan Haines mowed the township grounds. His pay is \$15.00 per hour.

The township under the new "Payroll Intuit" is offering employee's the opportunity to have their payroll check direct deposit. Employee must fill out form.

Supervisor thanked Beth and Jason Pompey for their assistance in carrying out Zoom Conference Meeting.

There was no other business to come before the board at this time, meeting adjourned at 6:27pm.

Respectfully,

Adrienne Glover-Supervisor

Leozie Broadna-Clerk

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**CALVIN TOWNSHIP REGULAR BOARD MEETING
18727 MT. ZION STREET, POST OFFICE BOX 305
CASSOPOLIS, MI 49031
JUNE 9, 2020**

VIA-ZOOM CONFERENCE: ID #654-454-4585

Minutes of May 12, 2020

Supervisor Adrienne Glover called the Township Regular Board Meeting to order at 6:00pm Via-Internet Zoom Conference, Trustee Rebecca Mitchell gave the opening prayer, the Pledge of Allegiance followed.

Supervisor Glover called the attendance roll, Adrienne Glover-Supervisor, Leozie Broadnax-Clerk, Rosemary Gillam-Treasurer, Keith Carter and Rebecca Mitchell-Trustee's.

Approval of Meeting Agenda

Trustee Rebecca Mitchell motioned supported by Trustee Keith Carter to approve the Board Meeting Agenda, a roll call vote was as follows, Adrienne Glover-yes, Leozie Broadnax-yes, Rosemary Gillam-yes, Keith Carter-yes, Rebecca Mitchell-yes, the motion carried.

Visitors/Public Comments

NONE

Approval of Previous Meeting Minutes

Trustee Carter motioned supported by Clerk Broadnax to approve previous minutes with the insertion of Blight Officer Jason Pompey be included in the Township Body Cam Policy. Also, there is a correction of General Fund receipt number that should have read #9238 instead of #9236, a roll call vote followed, Adrienne Glover-yes, Leozie Broadnax-yes, Rosemary Gillam-yes, Keith Carter-yes, Rebecca Mitchell-yes, the motion carried.

Current Treasurer's Financial Report

Trustee Carter motion supported by Clerk Broadnax to approve the Treasurer's current report as given. The General Fund receipts #9239- 9273, and the Account Receivable #659917-659921, a roll call vote followed, Adrienne Glover-yes, Leozie Broadnax-yes, Rosemary Gillam-yes, Keith Carter-yes, Rebecca Mitchell-yes, the motion carried.

Reports

Ambulance: Trustee Carter read the ambulance report for the month a copy is available upon request.

Fire: Trustee Carter reported 4 runs to Calvin for the month.

CAUA: Absent.

Assessor: Absent.

Commissioner Dyes: Absent.

Inspector's Mechanical/Plumbing-Building Inspector-Electrical-Zoning Administrator: Absent.

Blight Enforcement: Everything is on hold until courts open back up.

Planning Commission: No report.

Road Committee: Trustee Carter said the State Revenue Sharing has been cut over 50%, there is hardly any funding to go toward the maintenance of roads.

Other reports: None.

Trustee Mitchell motioned supported by Clerk Broadnax to approve all reports as given, a roll call vote was as follows, Adrienne Glover-yes, Leozie Broadnax-yes, Rosemary Gillam-yes, Keith Carter-yes, Rebecca Mitchell-yes, the motion carried.

Old Business

Trustee Rosemary Gillam motioned supported by Trustee Rebecca Mitchell to pass the Resolution regarding property on James Street, Supervisor Glover said the property will be placed in the Leader and on the township website for bids on the sale of property. June 6, 2020, will be the deadline for bids. A roll call vote was as follows, Adrienne Glover-yes, Leozie Broadnax-yes, Rosemary Gillam-yes, Keith Carter-yes, Rebecca Mitchell-abstained, the motion carried.

New Business

Trustee Carter motioned supported by Treasurer Rosemary Gillam that the township will not do any road work this year, such as Chip/Seal, Dust Control. Carter said there was still some culverts in the township that were in pretty bad shape. A roll call vote was as follows, Adrienne Glover-yes, Leozie Broadnax-yes, Rosemary Gillam-yes, Keith Carter-yes, Rebecca Mitchell-yes, the motion carried.

Bills/Obligations

| | | | |
|----------------------|-----------|--------------------|-----------|
| Attorney "Firm | \$ 520.00 | Building Inspect | \$ 675.00 |
| I&M Electric | 8.13 | Midwest Energy | 347.94 |
| Electrical Inspector | 339.30 | Leader Publication | 410.00 |
| Plumbing/Mech | 152.00 | Republic Trash | 95.00 |
| Accident Fund | 617.44 | Preferred Print | 36.48 |
| BSA Software | 201.00 | | |

Trustee Rebecca Mitchell motioned supported by Trustee Keith Carter to pay said bills and obligations and any obligations that are due before next board meeting, a roll call vote was as follows, Adrienne Glover-yes, Leozie Broadnax-yes, Rosemary Gillam-yes, Keith Carter-yes, Rebecca Mitchell-yes, the motion carried.

Correspondence will be placed on bulletin board

There was no other business to come before the board at this time, the meeting adjourned.

Respectfully submitted

Adrienne Glover – Supervisor

Leozie Broadnax – Clerk

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**CALVIN TOWNSHIP REGULAR BOARD MEETING
18727 MOUNT ZION STREET, P.O. BOX 305
CASSOPOLIS, MICHIGAN 49031**

August 11, 2020

Minutes of July 14, 2020:

Supervisor Adrienne Glover called the Calvin Township Regular Board Meeting to order at 6:00pm. Trustee Rebecca Mitchell gave the opening prayer, the Pledge of Allegiance followed.

Board Members present were as follows, Adrienne Glover-Supervisor, Leozie Broadnax-Clerk, Rosemary Gillam-Treasurer, Rebecca Mitchell and Keith Carter Trustee's.

Approval of Meeting Agenda

Trustee Keith Carter motioned supported by Trustee Rebecca Mitchell to approve the August 11, 2020 meeting agenda, the motion carried.

Visitors/Public Comments

Cass County Sheriff Benkhe gave a statistical report on cases of Covid-19 in the county as well as the occupancy of inmates in the County Jail (109). He said they are working on animal control population.

Approval of Previous Minutes

Trustee Rebecca Mitchell motioned supported by Trustee Keith Carter to approve Minutes of June 2020 meeting, the motion carried.

Treasurer's Current Financial Report

Trustee Rebecca Mitchell motioned supported by Trustee Keith Carter to Approve the Treasurer's report as follows; General Fund Receipts #9296-9314 and Accounts Receivable #659934-659941.

Reports

Ambulance: Trustee Keith Carter read the current Ambulance report for the month.

Fire: Trustee Carter reported 12 runs to Calvin Township for the month of July 2020.

Assessor: Absent.

CAUA: Absent.

Commissioner Dyes: Commissioner Dyes said the County Board is keeping their heads above water. There is the thought of changing the name of Lewis Cass School to just Cass Schools. Also there will be a public meeting regarding the annexation of Smart Park. August 15th will be the Tire and Hazardous Waste collection on the grounds of the Road Commission.

Inspectors: Zoning/Electrical/Mechanical/Plumbing: Absent.

Enforcement/Blight: Officer Pompey reported Things will get back into the swing of Blight Control.

Planning Commission: Trustee Mitchell said the commission will be meeting in August.

Road Committee: Trustee Carter said there has been a complaint regarding dust control on Mason St. The Township did not do any road dusting this year.

Other reports: None.

Trustee Rebecca Mitchell motioned supported by Treasurer Rosemary Gillam to approve all reports as given, the motion carried.

OLD BUSINESS: NONE

NEW BUSINESS:

Reverted Land: Trustee Keith Carter motioned supported by Treasurer Rosemary Gillam, that the township will not purchase the "Tax Reverted Land" located in Calvin township, the motion carried.

Special Assessment Weed Control: Trustee Keith Carter motioned supported by Trustee Rebecca Mitchell, to pass the Diamond Lake Special Assessment Weed Control, a roll call followed,

Roll Call Vote,

| | |
|------------------|--------------------------|
| Rebecca Mitchell | yes |
| Leozie Broadnax | yes |
| Adrienne Glover | yes |
| Rosemary Gillam | yes |
| Keith Carter | yes, the motion carried. |

Bills/Obligations

| | |
|----------------------|-----------|
| Attorney Fee's | \$ 520.00 |
| Plumbing/Mechanical | 1,322.00 |
| Electrical Inspector | 1,064.70 |
| Republic Trash | 123.50 |
| Spectrum | 90.00 |

Trustee Keith Carter motioned supported by Trustee Rebecca Mitchell to pay bills and other obligations that may become due before the next Township Board Meeting, the motion carried.

Supervisor Glover asked the Board to meet for a Budget Workshop August 11, at 5:30.

There was no other business to come before the Board at this time, the meeting adjourned 6:40pm.

Respectfully submitted,

Adrienne Glover - Supervisor

Leozie Broadnax - Clerk

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**CALVIN TOWNSHIP REGULAR BOARD MEETING
18727 MOUNT ZION STREET, P.O. BO 395
CASSOPOLIS, MI 49031**

September 8, 2020

Minutes of August 11, 2020:

Supervisor Adrienne Glover called the Regular Calvin Township Board Meeting to order at 6:00pm. Trustee Rebecca Mitchell gave the opening prayer, the Pledge of Allegiance followed.

Board members present as follows, Adrienne Glover-Supervisor, Leozie Braodnax-Clerk, Rosemary Gillam-Treasurer, Rebecca Mitchell and Keith Carter-Trustee's.

Approval of Meeting Agenda

Trustee Keith Carter motioned supported by Trustee Rebecca Mitchell to approve the August 11, 2020 Meeting Agenda, the motion carried.

Visitors/Public Comments

Representatives of SMC (Southwestern Michigan College) were present to introduce themselves as well as enlighten the Board and visitors the intent on enhancing the quality of the college.

Dr. Joe who is now President of SMC said there were three (3) enhancing aspects he will focus on in making SMC a great college, and that is, Equality, Efficiency and Economics, all which will contain, knowledge, funding, and of course education.

Approval of Minutes Previous Meeting

Trustee Rebecca Mitchell motioned supported by Trustee Keith Carter to approve minutes of previous meeting July 2020, the motion carried.

Treasurer Current Financial Report

Trustee Rebecca Mitchell motioned supported by Trustee Keith Carter to approve the Current Treasurer's report General Fund Receipts 9315-9332 and Accounts Receivable 659943-659947, the motion carried.

Reports

Ambulance: Trustee Carter read the Ambulance report for the past month. Carter said the next meeting of Central Cass Ambulance is scheduled for October 15, 2020 at 6:30pm.

Fire: Trustee Carter reported 6 runs to Calvin for the month.

Commissioner Dyes: The Hazardous Waste and Tire Disposal is still scheduled for this month.

CAUA: No report.

Electrical/Zoning Administrator/Mechanical/Plumbing/Bldg Inspector's: No report.

Planning Commission: Meeting scheduled for 3rd week this month.

Blight Enforcement:

Road Committee:

Treasurer Rosemary Gillam motioned supported by Trustee Rebecca Mitchell to approve reports as given, the motion carried.

Old Business

James Street Property: The new owner of property on James street is Mr. Dave Gleason, the house that was on the property burned down.

New Business

Trustee Keith Carter motioned supported by Clerk Leozie Broadnax to approve the Diamond Lake Special Assessment Resolution, a roll call vote followed,

| | |
|------------------|--------------------------|
| Adrienne Glover | yes |
| Leozie Broadnax | yes |
| Rosemary Gillam | yes |
| Rebecca Mitchell | yes |
| Keith Carter | yes, the motion carried. |

Keith Carter and Shalice Northrop agreed that it would be a good idea to send postcards notifying residence who will be affected by the Special Assessment.

Bills/Obligations

| | | | |
|----------------------------|-----------|--------------------|-----------|
| Attorney Firm | \$ 525.00 | Republic | \$ 123.50 |
| I&M Electric | 8.67 | Preferred Printing | 36.48 |
| Electrical permits | 1,064.70 | Apex Software | 235.00 |
| P>O> Box 305 | 76.00 | Zoning Solutions | 862.50 |
| Property Tax/James Street | 102.97 | Wallace Towing | 2,475.00 |
| Property Tax Paradise Lake | 7.11 | Sail Bay Weed | 3,200.00 |

Trustee Rebecca Mitchell motioned supported by Trustee Keith Carter to pay bills and Obligations and any obligations that may come due before next Regular Board meeting
The motion carried.

Check received from Comcast \$543.50.

Correspondence will be placed on bulletin board

There was no other business to come before the board at this time, Trustee Rebecca Motioned supported by Treasurer Rosemary Gillam to adjourn, the motion carried.

Respectfully submitted,

Adrienne Glover - Supervisor

Leozie Broadnax - Clerk

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Phone: 269-476-2620

[Url:https://zoom.us/j/](https://zoom.us/j/)

www.calvintownship.org

Fax: 269-476-1539

Meeting ID # 644-454-4585

CALVIN TOWNSHIP REGULAR BOARD MEETING

CASSOPOLIS, MI 49031

October 8, 2020

6:00 pm

Minutes of September 8, 2020

Supervisor Adrienne Glover called the Regular Calvin Township Board Meeting to order at 6:07 pm. Trustee Rebecca Mitchell gave the opening prayer, the Pledge of Allegiance followed.

Board members present as follows: Supervisor Adrienne Glover, Trustee Rebecca Mitchell and Treasurer Rosemary Gillam. Board members absent; Clerk Leozie Broadnax and Trustee Keith Carter.

Approval of Meeting Agenda

Treasurer Rosemary Gillam motion, supported by Trustee Rebecca Mitchell to approve the September 8, 2020 meeting agenda with the addition of the Cass County Equalization Designated Assessor, the motion carried.

Visitors/Public Comments

Residents on Ben Clanton Drive voiced a concern about one of the residents on Ben Clanton Drive having no occupy permit, living at the resident.

Approval of Minutes Previous Meeting

Trustee Rebecca Mitchell motion, supported by Treasurer Rosemary Gillam to approve the September 8, 2020 township minutes, the motion carried.

Treasurer Report

The Treasure report was tabled until the October meeting due to the treasurer not receiving the bank statements.

Reports:

Ambulance-see attached

Assessor-Explained and gave information on the Diamond Lake Special Assessment Roll Resolution and the State Mandate of a Cass County Designated Assessor which will be Anthony Meynard.

Fire – no report

Commissioner Dyes- Working of the county Budget

Inspectors or Zoning Administrator – No report

CAUA-present nothing major to report

Planning Commission- meeting should be the 3rd Thursday of this month

Enforcement/Blight – no report

Road Committee- see attached

Old Business:

None

New Business:

Treasurer Rosemary Gillam motioned supported by Trustee Rebecca Mitchell, to confirm the special assessment roll for Diamond Lake at \$62 per month. motion carried.

Roll Call: Trustee Rebecca Mitchell- Yes

Treasurer Rosemary Gillam -Yes

Supervisor Adrienne Glover – Yes

Absent: Clerk Leozie Broadnax

Trustee Keith Carter

Trustee Rebecca Mitchell motioned supported by Treasurer Rosemary Gillam to go into the 5 year State Mandate agreement to have a Cass County Designated Assessor for a \$200 yearly retainer fee. Motion carried.

Bills/Obligations

Attorney Firm \$600.00

Mechanical/plumbing Inspector \$633.60

I & M Electric \$1.52

MEC Electric \$382.70

MTA \$92.00- Books

Electrical Inspector \$1,331.10

Treasurer Gillam, supported by Trustee Mitchell to pay said obligations and any standing obligations due before the next board meeting, motion carried.

There being no other business this meeting stands adjourn.

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**CALVIN TOWNSHIP REGULAR BOARD MEETING
WM J. ROBINSON COMMUNITY BUILDING
18727 MOUN ZION ST P.O. BOX 305
CASSOPOLIS, MI 49031
November 10, 2020**

Minutes of October 8, 2020:

Supervisor Adrienne Glover called the Calvin Township Regular Board Meeting to order at 6:00pm. Prayer was offered, followed by the Pledge of Allegiance.

Board Member present were as follows, Adrienne Glover-Supervisor, Rosemary Gillam-Treasurer, Keith Carter-Trustee, Leozie Broadnax-Clerk (was late), and Trustee Rebecca Mitchell was absent.

Approval of Regular Board Meeting Agenda

Treasurer Rosemary Gillam motioned supported by Trustee Keith Carter to approve the October 8, 2020 Meeting Agenda, the motion carried.

Visitors /Public Comments

Helga Richards picked up American flag for township.

Approval of Previous Meeting Minutes

Trustee Carter motioned supported by Rosemary Gillam, Treasurer to approve previous minutes of September 2020, the motion carried.

Current Treasurer Financial Report

Trustee Keith Carter motioned supported by Clerk Leozie Broadnax to approve the current Treasurer's report as follows; Treasurer met with the Auditor, form #F55 has been filed, balances of accounts was given, the motion was carried.

Reports

Ambulance: Trustee Carter said a meeting of the Ambulance Service is scheduled for October 22, 2020 at 6:30 p.m.

Fire: Trustee Keith Carter reported 3 runs to the township for the month.

Assessor-CAUA, Planning/Zoning/Blight Enforcement-Mechanical/Plumbing-Electrical, absent and no reports.

Commissioner Dyes: The County will seek to hire a Deputy Treasurer. There are also a number of things the County will be looking to do in the future Economically, Human Relations, and Volunteer Services. There will be a plea for people to please wear a mask.

Roads: Trustee Carter said the Road Committee went out to see which roads were in the worst shape, there were a number of them that needed attention. Calvin's Revenue Sharing will not be cut, neither will it be increased.

Treasurer Rosemary Gillam motioned supported by Clerk Leozie Broadnax to approve all reports as given, the motion carried.

Old Business

Refunding Scheduled Bond: This was tabled.

Designated Assessor: Last month 9/8/2020 - \$200.00, ?

News Business

Hunting License: The Board need to look at the rules first.

Swearing in of New Board and Committee's after November Board Meeting: The Swearing In Date according to law, is November 20, 2020.

Charging a fee for Calvin Community Church: General Consensus of Board was NO!

Guidelines for Community Building usage: Supervisor gave Board a printout copy of rules to follow.

Township Recreation Plan Update: The Board need to look at this by February of 2021.

Road Meeting: Scheduled for October 28, 2020, 1:00pm or 7:00pm. Will need to RSVP.

I&M-Changing Lights contract: Trustee Keith Carter motioned supported by Treasurer Rosemary Gillam to approve the I&M contract to change lights from current beams to **Led**, the motion carried.

Bills/Obligations

| | | | |
|----------------|----------|--------------------------|-------------|
| I&M Electric | \$ 8.67 | Kruggell/Lawton Auditor | \$ 2,000.00 |
| Electrical | 4,216.80 | Regional Water USDA Loan | 38,460.14 |
| Midwest Energy | 306.83 | | |
| Republic Trash | 123.00 | | |

Treasurer Rosemary Gillam motioned supported by Trustee Carter to pay said obligations and any outstanding bills that become due before next Regular Board Meeting, the motion carried.

All correspondence will be on the bulletin board

There was no other business to come before the Calvin Township Board, the meeting adjourned at 6:50 p.m.

Respectfully submitted,

Adrienne Glover - Supervisor

Leozie S Broadnax - Clerk

Phone: 269-476-2620

Fax: 269-476-1539

CALVIN TOWNSHIP REGULAR BOARD MEETING
WM. J. ROBINSON COMMUNITY BUILDING
18727 MOUNT ZION ST, P.O. 305
CASSOPOLIS, MI 49031

December 8, 2020

Minutes of November 10, 2020:

Supervisor Adrienne Glover called the Calvin Township Regular Board Meeting to order at 6:00pm. Clerk Broadnax gave the opening prayer, the Pledge of Allegiance followed.

Board Member present were as follows, Adrienne Glover-Supervisor, Leozie Broadnax-Clerk, Rosemary Gillam-Treasurer, Keith Carter and Rebecca Mitchell-Trustee's.

Approval of Board Meeting Agenda

Treasurer Rosemary Gillam motioned supported by Trustee Keith Carter to approve the November 10, Meeting Agenda, the motion carried.

Visitors/Public Comments

Helga Richards said she has removed all of the flags from the Township Cemeteries.

Approval of Previous Meeting Minutes

Trustee Keith Carter motioned supported by Treasurer Rosemary Gillam to approve minutes of previous meeting (October 8th) the motion carried.

Current Treasurer Financial Report

Clerk Leozie Broadnax motioned supported by Trustee Keith Carter to approve the Current financial report as given, General Fund Expenditures #9374-9389 – Receipts #659973-659980, the motion carried.

Reports

Ambulance: Trustee Carter submitted a written report on Pride Care activity.

Fire: Trustee Carter reported there were 8 runs to Calvin for the month.

There was no other business to come before the Board at this time, the meeting adjourned.

Respectfully submitted,

Adrienne Glover - Supervisor

Leozie Broadnax - Clerk

Commissioner Dyes: Dyes said there was not much to report at this time. The county is however negotiating a Merth Contract which is a pension for county employee's.

Assessor: No report.

CAUA: No report.

Planning Commission/Electrical/ Mechanical/Plumbing: No report.

Blight Enforcement: Some tickets have been issued.

Road Committee: Meeting was canceled.

Treasurer Rosemary Gillam motioned supported by Trustee Rebecca Mitchell to approve all reports as given, the motion carried.

Old Business

Supervisor Glover said the Board will keep the Township Recreational Plan on the agenda. The plan should be up-dated by February 2021.

New Business

Supervisor said the Board will have a budget meeting November 19, 2020 at 5:30pm.

The Board agreed to prepay Franger Gas Co, the sum of \$2,000 as in the pass.

Bills/Obligations

| | | | |
|--------------------|------------|----------------|-----------|
| Attorney Firm | \$1,200.00 | Midwest Energy | \$ 292.26 |
| ADT | 194.70 | Republic Trash | 123.50 |
| Electrical Permits | 848.20 | American Waste | 640.00 |
| Mech/Plumbing | 552.00 | | |

Trustee Rebecca Mitchell motioned supported by Trustee Keith Carter to pay said obligations and any outstanding obligations that may be due before next board meeting, the motion carried.

Point of information: There are 1425 registered voters in Calvin Township, 71% of these Electors voted in the November 3, 2020 General Election, the board thank everyone that came out to vote.

Trustee Rebecca Mitchell motioned supported by Trustee Keith Carter to remove current signature (clerk) from bank accounts, the motion carried.

All correspondence will be posted on the bulletin board

CALVIN TOWNSHIP REGULAR BOARD MEETING
WM. J. ROBINSON COMMUNITY BUILDING
18727 MOUNT ZION ST, P.O. 305
CASSOPOLIS, MI 49031
Zoom Meeting

January 12, 2020

Minutes of December, 2020:

Supervisor Adrienne Glover called the Calvin Township Regular Board Meeting to order at 6:00pm. Trustee Mitchell gave the opening prayer, the Pledge of Allegiance followed.

Board Members present were as follows, Adrienne Glover-Supervisor, Michelle Anderson-Clerk, Rosemary Gillam-Treasurer, Keith Carter and Rebecca Mitchell-Trustee's.

Approval of Board Meeting Agenda

Treasurer Rosemary Gillam motioned supported by Trustee Keith Carter to approve the December 8th, Meeting Agenda, with the addition of adding the removal of Clerk Leozie Broadnax and her Deputy Chiquitta Mitchell and replacing them with the new elected Township Clerk Michelle Andeson and her deputy to be determined at a later date. Motion carried.

Visitors/Public Comments

Two visitors, no public comments.

Approval of Previous Meeting Minutes

Trustee Keith Carter motioned supported by Treasurer Rosemary Gillam to approve minutes of the previous meeting (November 10th). The motion carried.

Current Treasurer Financial Report

Treasurer Rosemary Gilliam read the financial report for General Fund Expenditures # 9390 - 9426, Receipts 659981 - 659983, and shared that all tax bills have been mailed. Trustee Rebecca Mitchell motioned supported by Trustee Keith Carter to approve the Current financial report as given, the motion carried.

Reports

Ambulance: Trustee Carter reported, calls that were made were COVID related.

Assessor: No report.

Fire: Trustee Carter reported there were 5 runs to Calvin for the month.

Commissioner Dyes: No report.

Inspectors or Zoning Administrator: ZBA has two meetings scheduled in January. January 7th at 6:30 PM a Text amendment and one the middle of January.

CAUA: No report, the last CAUA meeting was cancelled.

Planning Commission: No reports. Supervisor Glover requested that Trustee Mitchell ask for minutes from the planning commission be presented at the regular township board meetings.

Electrical/Mechanical/Plumbing: No reports.

Blight/Enforcement: Structure on corner of Hawk and Kessington being torn down.

Road Committee: Recommendation of road repairs from the County Road Commission are \$1.3 million. This is not feasible for the township. Trustee Carter toured roads in Berrien County and the double chip and sea has worked for them for years and will be cheaper than asphalt. The township may need to look at a 1 mil tax proposal versus the 2.5 mils, in the past proposals have not passed.

Other Reports: Trustee Keith Carter addressed lack of notification and communication regarding the boil order that was sent out that it was for Vandalia and Donnell Lake and actually included Calvin. This will be addressed with the CAUA.

Treasurer Rosemary Gillam motioned supported by Trustee Rebecca Mitchell to approve all reports as given. The motion carried.

Old Business

Supervisor Glover reported adjusted line items in the amount of \$14,500 made during the budget workshop (November 19th) to be added to the Blight line item increasing it to \$21,850.00. The overall fiscal year budget remains the same.

Trustee Keith Carter motioned supported by Treasurer Rosemary Gillam, to approve the budget line item changes. The motion carried.

New Business

Trustee Rebecca Mitchell motioned supported by Trustee Keith Carter to make the necessary changes to remove Clerk Leozie Broadnax and her deputy Chaquita Mitchell and add Clerk Michelle Anderson, and her deputy to be determined at a later date. To

adjust all necessary information giving Clerk Michelle Anderson access to: banking, building security and other township services as needed to conduct township business. The motion carried.

John Simpson, member of the zoning board of appeals, has requested to resign after the January 2021 meetings. New applications will be reviewed.

Trustee Keith Carter motioned supported by Treasurer Rosemary Gillam to accept the resignation. The motion carried.

Bills/Obligations

| | |
|------------------------|----------------------------|
| ADT \$191.82 | Property Tax-\$311.02 |
| I & M Electric \$17.46 | Republic Trash \$123.50 |
| Electrical Permits \$ | |
| Mech/Plumbing \$144.00 | Mid West Electric \$353.53 |
| Spectrum \$95.00 | MidWest Energy \$309.00 |
| Franger Gas \$ 472.46 | Republic \$123.50 |
| Auditor \$1,000 | |

Trustee Rebecca Mitchell motioned supported by Trustee Keith Carter to pay said obligations and any outstanding obligations that may be due before the next board meeting. The motion carried.

There was no other business to come before the Board at this time, the meeting adjourned at 6:27.

Respectfully submitted,

Adrienne Glover, Supervisor

Michelle Anderson, Clerk