

[Calvintwpmi@gmail.com](mailto:Calvintwpmi@gmail.com)

Telephone: 269-476-2620

[www.calvintownship.org](http://www.calvintownship.org)

Fax: 269-476-1539

**Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**March 12, 2024**

**Minutes of February 13, 2024**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Clerk Michelle Anderson gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Michelle Anderson- Clerk, Keith Carter- Trustee and Rosemary Gillam-Treasurer. Absent: Rebecca Mitchell-Trustee

**Agenda:** Approval of regular meeting agenda, motion by Treasurer Rosemary Gillam, 2nd by Trustee Keith Carter. Motion carried.

**Visitors:** Twelve visitors were present.

**Public comments:**

- Any cause regarding the deadly explosion on Bullhand street at an oil pumping station, was there a leak or anything? No information at this time as it is under investigation.

**Minutes:** Approval of January minutes, motion by Trustee Keith Carter , 2nd by Treasurer Rosemary Gillam. Motion Carried.

Approval of Public Parks and Recreation Hearing minutes motion by Trustee Keith Carter , 2nd by Treasurer Rosemary Gillam. Motion Carried.

**Treasurer Report:** Treasurer report as approved Motion by Trustee Keith Carter, 2<sup>nd</sup> by Clerk Michelle Anderson to approve general fund checks 10311-10334 and receipts 245365-245372.

**Reports:**

**Ambulance-** There have been multiple meetings since December 2, 2023. New ambulance in Dowagiac as of Jan. 18th. In need of personnel and other services. They are pushing to get it going. A final contract is needed before they can offer the \$40 membership fee.

**Assessor:** No report

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Commissioner:** RJ Lee reported: Last meeting was Feb 1st, open negotiations on policies and being able to pay police and deputies more is a conflict of interest. Would like to have more openness to set pay raises. This a State law issue that needs to be set. The courthouse will be done by fall. Question regarding drug mileage at .5 mil what was it used for? Some were to help with security and inmates. Question -Would like to know what programs are in place to help the community? Undersheriff C. Roach stepped in to help answer some questions.

**Undersheriff C. Roach:** Groups are in place but hard to develop for lack of staffing. The prosecutor has programs for mental health. Offered through court people go to drug court to a program in Three Rivers. Provide narcan packs, a grant for meth or narcan for people when they get out of jail. Program through Woodlands to stay on a road to recovery (need more officers). Woodlands offers help with depression and parents on drugs and a crisis team 24 hours on call. If there is an issue at a home with children Woodlands is there to provide help. Police department is hiring more people as they are short on staff. Getting 2 new recruits from LMC and hope to be staffed by summer. Working on diversity as of now it's about 50% men and women.

**Inspectors or Zoning Administrator:** Trustee Keith Carter read the report-report available upon request.

**CAUA:** Dyes reported: Working on a composite study of how much water is coming into the smart park. The Village of Cass has concerns about Hydro with the amount of water they are using. Next meeting is Wednesday. Like to place a Tech Center in the smart park.

**Planning Commission** - Kenneth Bradfield resigned in need of another member.

**Enforcement/Blight** – Trustee Keith Carter read the report-report available upon request.

**Road Committee** – Trustee Keith Carter reported: These are estimates - Mt. Zion Rd. \$19,029.84, Wade Rd. \$16,536.46 + \$64,691.99, Hawk St. \$17,741.10, Bullhand Rd. \$19,137.67, Chapel Hill St. \$14,578.69 Total: \$151,715.75. Price for Wade Rd is for dust control and gravel. Two coats of chip and seal and will wait before stripes go on.

**Other reports:** None

Motion by Treasurer Rosemary Gillam , 2nd by Clerk Michelle Anderson, to approve reports as given. Motion Carried.

**Old Business:**

-The Township Parks & Recreation Plan has been submitted to the State, waiting for approval. Would like to apply for grants and will be able to do so once the plan is approved.

**New Business:**

- Clean Up Vouchers will be available next month dates are May 13-17 and August 12-16
- Poverty Exemption - motion to approve 2024 poverty exemption levels motioned by Treasurer Rosemary Gillam, 2nd Trustee Keith Carter.
- Hiring New Township Assessor: Krys Myers, MCAO, she is from Portage, MI and will begin in April. Shalice and Nancy will no longer be working with us. Motion to approve new assessor Treasurer Rosemary Gillam, 2nd Trustee Keith Carter.
- Employee a bookkeeper on an as needed basis as a CPA not an auditor, Audrey Salesberry lives in Berrien Springs and owns a home on Kelsey Lake. Has up to 10 years experience will help mostly with Quickbooks with a pay rate of \$75 an hour. Motion to approve bookkeeper services on an as needed basis Treasurer Rosemary Gillam, 2nd Trustee Keith Carter.

**Bills/Obligations:**

|                               |                                       |
|-------------------------------|---------------------------------------|
| Electrical Inspector \$149.40 | I & M Electric \$5.31                 |
| Zoning Solutions \$1078.18    | Republic Trash \$349.20               |
| HAAS Alarm \$99.00            | Road Commission annual trash \$300.00 |

Motion by Treasurer Rosemary Gillam , 2nd by Trustee Keith Carter to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

- Budget Meeting will be held at 5:30 on March 12th before the regular meeting. Budget workshop March 4th at 5:30.
- Last day to pay taxes to the township is February 29th. Office hours 10:00-12:00 and 1:00 -5:00
- Ambulance board is giving Beth Pomper, secretary a stipend of \$250.00 as she has taken on more work, this comes out of the ambulance funds.
- Annual Black History breakfast on February 29th 7:30 - 9:30 at the COA
- Question regarding looking at doing a bond for the roads, not getting anywhere doing millages. This is something the board will need to look into as in the past bonds were not getting passed that is why we did a millage.

There being no other business to come before the board, the meeting was adjourned.

Respectfully submitted,  
Adrienne Glover, Supervisor  
Michelle Anderson, Clerk