

[Calvintwpmi@gmail.com](mailto:Calvintwpmi@gmail.com)

Telephone: 269-476-2620

[www.calvintownship.org](http://www.calvintownship.org)

Fax: 269-476-1539

**Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**February 8, 2022**

**Minutes of January 11, 2022**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Clerk Michelle Anderson gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Rosemary Gillam-Treasurer, Michelle Anderson- Clerk, Keith Carter- Trustee. Absent Rebecca Mitchell-Trustee.

**Agenda:** Approval of regular meeting agenda, motion by Treasurer Rosemary Gillam, 2<sup>nd</sup> by Trustee Keith Carter. Motion carried.

**Visitors:** Four visitors were present.

**Public comments:** None

**Minutes:** Motion by Trustee Keith Carter, 2<sup>nd</sup> by Treasurer Rosemary Gillam to approve the December minutes as sent. Motion Carried.

**Treasurer Report:** Motion by Trustee Keith Carter, 2<sup>nd</sup> by Clerk Michelle Anderson to approve the Treasurer report for general fund checks 9700-9725 and receipts 145312-145321. Motion Carried.

**Reports:**

**Ambulance-** Trustee Keith Carter read the report-report available upon request. The 5 year contract is coming to an end.

**Assessor:** No report

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Commissioner Dyes:** Covid monies to help with roads, work on parks and new bike trails. Work to begin on the downtown courthouse.

**Inspector:** Trustee Keith Carter read the report-report available upon request.

**CAUA:** Upcoming meeting to be held , currently nothing going on.

**Planning Commission** - No report

**Enforcement/Blight** – Trustee Keith Carter read the report-report available upon request.

**Road Committee** – Trustee Keith Carter reported. Joe Bellina shared a 5 -10 increase across the board for roads.

**Other reports:** NA

Motion by Treasure Rosemary Gillam, 2nd by Clerk Michelle Anderson to approve all reports as given. Motion carried.

**Old Business:** No report

**New Business:**

Bond Resolution - Motion by Trustee Keith Carter, 2nd by Treasure Rosemary Gillam to approve bond resolution. Motion carried.

Resolution to set alternate dates for July & December Board of Review 2022. Motion by Trustee Keith Carter, 2nd by Treasure Rosemary Gillam. Roll Call: Michelle Anderson, yes - Adrienne Glover, yes - Rosemary Gillam, yes - Keith Carter, yes - Rebecca Mitchell, absent Motion carried.

Resolution for poverty exemption income & Asset level test Guidelines. Motion by Trustee Keith Carter, 2nd by Treasure Rosemary Gillam. Roll Call: Michelle Anderson, yes - Adrienne Glover, yes - Rosemary Gillam, yes - Keith Carter, yes - Rebecca Mitchell, absent Motion carried.

Board of Review member Mr. Leonard Kanczuzewski resigned. Resignation accepted by the board.

**Bills/Obligations:**

Attorney	Rose Pest Control \$67.00
Electrical \$ 720.00	Republic Trash \$
MEC Phone - \$	Zoning Solutions
Plumbing/Mechanical \$	Doug Kuemin
Building \$	Brandon Young
Haas System - \$99.00	Franger Gas

Motion by Treasure Rosemary Gillam,, 2nd by Trustee Keith Carter to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

**Correspondence:** None

There being no other business to come before this board, this meeting stands adjourned.

The meeting adjourned

Respectfully submitted,  
Adrienne Glover, Supervisor  
Michelle Anderson, Clerk

[Calvintwpmi@gmail.com](mailto:Calvintwpmi@gmail.com)

Telephone: 269-476-2620

[www.calvintownship.org](http://www.calvintownship.org)

Fax: 269-476-1539

**Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**March 8, 2022**

**Minutes of February 8, 2022**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Clerk Michelle Anderson gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Rosemary Gillam-Treasurer, Michelle Anderson- Clerk, Keith Carter- Trustee. Absent Rebecca Mitchell-Trustee.

**Agenda:** Approval of regular meeting agenda with additional item of the draining district, motion by Treasurer Rosemary Gillam, 2<sup>nd</sup> by Trustee Keith Carter. Motion carried.

**Visitors:** Six visitors were present.

**Public comments:** None

**Minutes:** Motion by Trustee Keith Carter, 2<sup>nd</sup> by Treasurer Rosemary Gillam to approve the January minutes as sent. Motion Carried.

**Treasurer Report:** Motion by Trustee Keith Carter, 2<sup>nd</sup> by Clerk Michelle Anderson to approve the Treasurer report for general fund checks 9725-9750 and receipts 145322-145328. Motion Carried.

**Reports:**

**Ambulance-** Trustee Keith Carter stated there will be a meeting next month. Pride care remodeling kitchen.

**Assessor:** No report

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Commissioner Dyes:** \$500,000 to share with townships. 5mil out of the 10mil already spent.

Negotiating union contract. No restriction on the courthouse, a firm from Kalamazoo contracted.

**Zoning Administrator:** Doug Kulhman present gave his monthly permitting report - report available upon request. He also presented the board with an "Ordinance to amend the Calvin Township Zoning Ordinance's definitions section to provide private roads and shared driveways; to amend the "access to street" provisions; to add Private Roads standards in the special use section; to provide severability; to provide an effective date; and to repeal all Ordinances or parts of Ordinances in conflict herewith. Motion to approve, 1st Trustee Keith Carter, 2nd Treasurer Rosemary Gilliam, Motion Carried.

**CAUA:** Mr. Seedorf reported that there's talk of MEC engineers getting their own water tower.

**Planning Commission** - No report

**Enforcement/Blight** – Trustee Keith Carter read the report-report available upon request.

**Road Committee** – Trustee Keith Carter reported. Bids are behind, looking to do Chain Lake & Diamond View and bids are up 15%.

**Other reports:** NA

Motion by Treasure Rosemary Gillam, 2nd by Clerk Michelle Anderson to approve all reports as given.  
Motion carried.

**Old Business:**

Distribution of ARPA Funds: Adrienne Glover, Supervisor reported moving the ARPA fund into the general funds:

\$3,000 Building

\$40,000 Roads

\$10,000 Culverts

\$10,000 Blight

\$2,200 To repair the broken window in the community center

\$450.00 To education for the upcoming training for the Board of Review

Leaving a balance of the \$42,263.00 dollars to be distributed.

**New Business:**

Drainage District: Application to designate a drainage district to keep the township updated with the state regulations and help to protect the township from extensive culvert replacements and repairs.

Motion by Trustee Keith Carter, 2nd by Clerk Michelle Anderson, motion carried.

With the resignation of Mr. K from the Board of Review, motion by Treasurer Gillam, 2nd by Trustee Carter to appoint Jim Baker to the Board of Review. Motion carried.

There will be a Board of Review in-service via zoom on February 25, 2022, from 11:30 -4:30, all Board of Review members will attend and be certified once they go through the in-service. It's a requirement of the State that the board members have yearly training.

Supervisor Glover shared the 2022 yearly budget and although the budget looks good the board will still need to have the budget review meeting. Notices will need to be put in the paper for the budget meeting and the township annual meeting. Annual meeting will be April 12th at 5:30 pm.

Salary resolutions were presented for board approval giving the elected township officials a 2% raise. All resolution were approved by roll call votes, by all board members with the exception of Trustee Rebecca Mitchell who was absent, with the following increases to become effective with the new fiscal year of 2022:

Supervisor \$14,727.00

Clerk \$13,923.00

Treasurer \$11,246.00

Trustees \$6,426.00

Resolutions are on file with those requesting and approving the increases with the motions being carried.

Mechanical & Plumbing Inspector Dobberteen requested the township board approve the 2018 State of Michigan plumbing code. 1st Trustee, Keith Carter, 2nd Treasurer, Rosemary Gillam motion carried

Supervisor Glover submitted yearly calendars for township meetings and events

The Annual Township Clean-up weeks: May 9th - 13th and August 8th -12th, 2022 have been finalized and the voucher is ready.

Contractor for independent agreement for any non contractual individual was presented for review and approval to the township board. 1st Trustee, Keith Carter, 2nd Clerk, Michelle Anderson. Motion carried. The agreement should be signed by any individual doing any work for the township that is not on contract with the township.

An Agreement of additional duties of Calvin Township Board Members was presented to the board for review and approval. This type of an agreement should be signed by any township official doing a job not within their statutory duties. This is a State of Michigan law. They should be paid for any work that differs from their duties. An example is the treasurer mowing the township's yards, this isn't part of her statutory duties. 1st Clerk, Michelle Anderson, 2nd Trustee, Keith Carter, Motion Carried.

There's a leak in the roof, water coming in through the light in the women's restroom and over the stove in the kitchen.

Camera in the Township Office is in for repairs.

**Bills/Obligations:**

MEC electric \$382.97

Rose Pest Control \$67.00

Electrical \$1,022.60

MEC WIFI \$118.89

Plumbing/Mechanical \$952.00

I & M Electric \$17.94

Motion by Trustee Keith Carter, 2nd by Treasure Rosemary Gillam to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

**Correspondence:** Bond refinance for water system is a work in progress.

There being no other business to come before this board, this meeting stands adjourned.  
The meeting adjourned

Respectfully submitted,  
Adrienne Glover, Supervisor  
Michelle Anderson, Clerk

[Calvintwpmi@gmail.com](mailto:Calvintwpmi@gmail.com)

Telephone: 269-476-2620

[www.calvintownship.org](http://www.calvintownship.org)

Fax: 269-476-1539

**Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**April 12, 2022**

**Minutes of March 8, 2022**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Clerk Michelle Anderson gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Rosemary Gillam-Treasurer, Michelle Anderson- Clerk, Keith Carter- Trustee. Absent Rebecca Mitchell-Trustee.

**Agenda:** Approval of regular meeting agenda, motion by Treasurer Rosemary Gillam, 2<sup>nd</sup> by Trustee Keith Carter. Motion carried.

**Visitors:** Seven visitors were present.

**Public comments:** None

**Minutes:** Motion by Trustee Keith Carter, 2<sup>nd</sup> by Treasurer Rosemary Gillam to approve the February minutes as sent. Motion Carried.

**Treasurer Report:** Motion by Trustee Keith Carter, 2<sup>nd</sup> by Clerk Michelle Anderson to approve the Treasurer report for general fund checks 9751-9762 and receipts 145329-145343. Motion Carried.

**Reports:**

**Ambulance-** Trustee Keith Carter read report - report available upon request.

**Assessor:** No report

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Commissioner Dyes:** No report

**Inspectors or Zoning Administrator:** Trustee Keith Carter read Electrical & Plumbing report - reports available upon request.

**CAUA:** No report, next meeting 3rd Monday of the month

**Planning Commission** - No report

**Enforcement/Blight** – Mr. & Mrs Jason Pompey reported -report available upon request.

**Road Committee** – Trustee Keith Carter reported. County will match 50% dust control, looking at bids for next year Chain Lake street may be a 2 year project, bid is higher than expected.

**Other reports:** NA

Motion by Treasure Rosemary Gillam, 2nd by Clerk Michelle Anderson to approve all reports as given. Motion carried.

**Old Business:**

Resend salary resolution for the treasurer; new township treasurer annual salary is \$13,923.00 per resolution 03-22. Motion by Trustee, Keith Carter, 2nd by Clerk, Michelle Anderson. Michelle Anderson - Yes, Adrienne Glover - Yes, Keith Carter - Yes, Rebecca Mitchel - absent

**New Business:**

Need to review and approve the request for proposal for the parking lot and master & recreation plan. Documentation available

Approve the recommendation of the zoning Administrator decision for Smith Lane - The information was available for review. Motion to approve by Trustee, Kieth Carter, 2nd by Treasurer, Rosemary Gillam. It was suggested that the far end of the road be made wider for fire trucks access.

Review job description for new township position for a liaison officer. Kieth Carter was hired for this position.

Community Center window will be replaced in April

**Bills/Obligations**

Electrical inspector \$1,048.50  
Plumbing/Mechanical Inspector \$1,132.80  
Rose Pest Control \$67.00  
Quickbooks \$349.99

Motion by Treasurer Rosemary Gillam, 2nd by Trustee, Keith Carter to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

**Correspondence:**

There being no other business to come before this board, this meeting stands adjourned.  
The meeting adjourned

Respectfully submitted,  
Adrienne Glover, Supervisor  
Michelle Anderson, Clerk

[Calvintwpmi@gmail.com](mailto:Calvintwpmi@gmail.com)

Telephone: 269-476-2620

[www.calvintownship.org](http://www.calvintownship.org)

Fax: 269-476-1539

**Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**May 10, 2022**

**Minutes of April 12, 2022**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Trustee Rebecca Mitchell gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Rosemary Gillam-Treasurer, Michelle Anderson- Clerk, Keith Carter- Trustee and Rebecca Mitchell-Trustee.

**Agenda:** Approval of regular meeting agenda, motion by Treasurer Rosemary Gillam, 2<sup>nd</sup> by Trustee Rebecca Mitchell. Motion carried.

**Visitors:** Four visitors were present. Mentioned work is being done on Chain Lake road.

**Public comments:** None

**Minutes:** Motion by Trustee Keith Carter, 2<sup>nd</sup> by Treasurer Rosemary Gillam to approve the March minutes as sent. Motion Carried.

**Treasurer Report:** Motion by Clerk Michelle Anderson, 2<sup>nd</sup> by Trustee Rebecca Mitchell to approve the Treasurer report for general fund checks 9763-9781 and receipts 145344-145353. Motion Carried.

**Reports:**

**Ambulance-** No report- meeting next month

**Assessor:** No report

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Commissioner Dyes:** Maintenance person retired looking at hiring a license plumber to also help with all county buildings. Work has started on the courthouse, it will be a 1-2 year process. Hydro plant, recycle company from Norway starting up in Cassopolis. Board and governance meeting in May. Spoke on marijuana money, tire and hazard waste clean up and is running for office again.

**Inspectors or Zoning Administrator:** No report

**CAUA:** No report

**Planning Commission** - No report, meeting on April 14th

**Enforcement/Blight** – Trustee Keith Carter read the report-report available upon request.

**Road Committee** – Trustee Keith Carter reported. Discussed pricing for the following roads: Hodgson, both sides of Carver, Williamsville & Mt. Zion



**Other reports:** None

Motion by Rebecca Mitchell, 2nd By Rosemary Gillam, to approve reports as given. Motion Carried.

**Old Business:** None

**New Business:**

Budget for fiscal year 2022, Motion by Treasurer, Rosemary Gillam, 2nd by Trustee, Rebecca Mitchell to approve the 2022 fiscal year budget of \$398,432.00. Motion carried.

Approval of road contracts for 2022, Motion by Trustee, Rebecca Mitchell, 2nd by Treasurer, Rosemary Gillam. Motion carried.

**Bills/Obligations**

Attorney \$581.00

Electrical inspector \$1,815.00

Zoning Solutions \$656.19

Rose Pest Control \$67.00

Motion by Treasurer, Rosemary Gillam, 2nd by Trustee, Rebecca Mitchell to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

**Correspondence:** Annual Calvin Township Clean Up days and flier from the VA

There being no other business to come before this board, this meeting stands adjourned.

The meeting adjourned

Respectfully submitted,

Adrienne Glover, Supervisor

Michelle Anderson, Clerk

[Calvintwpmi@gmail.com](mailto:Calvintwpmi@gmail.com)

Telephone: 269-476-2620

[www.calvintownship.org](http://www.calvintownship.org)

Fax: 269-476-1539

**Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**June 14, 2022**

**Minutes of May 10, 2022**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Trustee Rebecca Mitchell gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Rosemary Gillam-Treasurer, Michelle Anderson- Clerk, Keith Carter- Trustee and Rebecca Mitchell-Trustee.

**Agenda:** Approval of regular meeting agenda, motion by Trustee Keith Carter, 2<sup>nd</sup> Treasurer Rosemary Gillam. Motion carried.

**Visitors:** Six visitors were present.

Discussion of property on Ben Clanton and Chain Lake was discussed. Keith Carter explained it was understood the property was sold and a new permit had been pulled and the camper trailer on Chain Lk was turned over to the court.

Gentleman Scott McGraw from Kalamazoo running for the Republican party state house representative.

**Public comments:** None

**Minutes:** Motion by Trustee Rebecca Mitchell, 2<sup>nd</sup> by Trustee Keith Carter to approve the April minutes as sent. Motion Carried.

**Treasurer Report:** Motion by Trustee Keith Carter, 2<sup>nd</sup> by Trustee Rebecca Mitchell to approve the Treasurer report for general fund checks 9782-9794 and receipts 145354-145364. Motion Carried.

Treasure Rosemary Gillam left at 6:10pm.

**Reports:**

**Ambulance-** No report- meeting next June 2nd

**Assessor:** No report

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Commissioner Dyes:** Unpaid taxes will be coming back to the townships. Trash clean-up was last week. Looking at building a recycling and hazard waste center. Work has started on the courthouse. Off-road vehicle ordinance passed and townships can opt out - there is no cost. David is the new director of maintenance at the courthouse. He plans on having an apprentice

work with him along with being able to service the COA and Cass Medical Center. Road work has begun.

**Inspectors or Zoning Administrator:** Trustee Keith Carter read the report-report available upon request.

**CAUA:** Mr. Seedorf reported no new news. The Midwest Energy infrastructure will be done by MEC and the CAUA will be able to get updated information.

**Planning Commission** - Trustee Rebecca Mitchell discussed a few topics at the last meeting.

**Enforcement/Blight** – Trustee Keith Carter read the report-report available upon request.

**Road Committee** – Trustee Keith Carter reported. Contract was turned into the county. Work has starting, major roads this year - Carver, Chain Lk and Williamsville.

**Other reports:** None

Motion by Trustee Rebecca Mitchell, 2nd By Clerk Michelle Anderson, to approve reports as given. Motion Carried.

**Old Business:** Calvin Township hall camera is ready to be replaced, but now needs to have a more advanced chip. Supervisor will also check on the status of the window replacement.

**New Business:** None

#### **Bills/Obligations**

Zoning Solutions \$798.08

MEC Electric \$375.27

MEC WIFI \$297.53

Republic Trash \$16.10

Rose Pest Control \$67.00

Motion by Trustee Rebecca Mitchell, 2nd by Trustee, Keith Carter to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

**Correspondence:** MEC in an ongoing effort to manage rights-of-way in their electric distribution system MEC will be returning to the township to spray herbicides that control woody vegetation under any overhead power lines.

There being no other business to come before this board, this meeting stands adjourned.

The meeting adjourned

Respectfully submitted,

Adrienne Glover, Supervisor

Michelle Anderson, Clerk

[Calvintwpmi@gmail.com](mailto:Calvintwpmi@gmail.com)

Telephone: 269-476-2620

[www.calvintownship.org](http://www.calvintownship.org)

Fax: 269-476-1539

**Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**July 12, 2022**

**Minutes of June 14, 2022**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Trustee Rebecca Mitchell gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Rosemary Gillam-Treasurer, Michelle Anderson- Clerk, Keith Carter- Trustee and Rebecca Mitchell-Trustee.

**Agenda:** Approval of regular meeting agenda, motion by Trustee Rebecca Mitchell, 2<sup>nd</sup> Trustee Keith Carter.. Motion carried.

**Visitors:** Seven visitors were present.

**Public comments:** Board of trustee Joseph Gross and Barbara Gordan, Library Director provided information and Barbara spoke on behalf of the millage renewal.

Sheriff Behnkne. They are sending 2 people to the academy this year. Reported 4 fatalities this month, discussed the need of a millage to help fund the 911 dispatch center and provided a map of trees that were across roadways from the storm on June 13th.

**Minutes:** Approval of May minutes as sent, motion by Treasurer Rosemary Gillam, 2<sup>nd</sup> by Trustee Rebecca Mitchell. Motion Carried.

**Treasurer Report:** Motion by Trustee Keith Carter, 2<sup>nd</sup> by Trustee Rebecca Mitchell to approve the Treasurer report for general fund checks 9795-9816 and receipts 145365-145367. Motion Carried. Rosemary stated the auditor came in and things looked good. Plans to have him return and work with the clerk, supervisor and treasurer of the township chart of accounts. .

**Reports:**

**Ambulance-** Trustee Keith Carter read the report-report available upon request.

**Assessor:** No report

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Commissioner Dyes:** Cass county Administrator Jeff Carmen retiring 07/06/2022 and the new replacement is Matt Newton from Decatur who was his assistant. At this time with the late notice the County had discussion of allowing county employees off for Juneteenth, may not happen until next year. New maintenance person is working out great and has already saved the county money, once settled in he's open to helping out townships.

**Inspectors or Zoning Administrator:** Trustee Keith Carter read the report-report available upon request.

**CAUA:** Mr. Seedorf has requested to retire after serving 25 years as the appointed Township CAUA board representative. Commissioner Dyes has agreed if appointed by the board to represent Calvin, if Mr. Seedorf will be the alternate. Next CAUA meeting is Tuesday, June 21st because of Juneteenth Day..

**Planning Commission** - Trustee Rebecca Mitchell reported. Next meeting June 16th, they are working on updating the Township Recreation Plan and Master Plan and there's a public meeting on July 21st regarding the solar panel ordinance.

**Enforcement/Blight** – Trustee Keith Carter read the report-report available upon request.

**Road Committee** – Trustee Keith Carter reported. Work started quicker than expected. If citizens have issues with roads he encouraged them to call the road commission.

**Other reports:** None

Motion by Treasurer Rosemary Gillam, 2nd by Trustee Rebecca Mitchell, to approve reports as given. Motion Carried.

**Old Business:** Window in Community Center has been replaced and the camera in the Township Office has been replaced.

**New Business:**

-With the retirement of Mr. Seedorf from the CAUA and Commissioner Dyes as his replacement, Motion by Trustee Keith Carter, 2nd by Treasurer Rosemary Gillam to appoint Commissioner Dyes as the CAUA township representative and Mr. Seedorf as the alternate. Motion carried.

-Checks received from Comcast #388.98 & 156.71

-Checks received from Wagner - Haines open & closing \$800.00

-Mileage rate will change on July 1st to \$ 062.5 for any township business.

-Sewer Ordinance & Sewer Agreement between Dowagiac and Calvin. Motion by Trustee Keith Carter, 2nd by Treasurer Rosemary Gillam to approve the ordinance and sewer agreement. Motion carried.

New ordinance number will be: Ordinance #06-22

-Calvin Township Community Center has roof leakage in the women's bathroom and the kitchen. There is a high chance the roof may be covered by our insurance. Supervisor Glover will contact the insurance company.

Supervisor Glover shared that the township holds the lien to the property on 17033 Kessington Rd, everything has gone through the courts and etc and the township should be receiving a check for over \$6,000.00, and once the check is received the township can release the lien.

**Bills/Obligations**

Electrical \$1,687.50

Plumbing/Mechanical \$1,331.20

MTA dues \$1,907.13

MEC Electric \$346.86

MEC WIFI \$318.64

Republic Trash \$175.75

Rose Pest Control \$67.00

Culvert - balance Chain Lk \$2,393.34

Kerry Collins IT \$275.00

American Waste \$1,020.00

PO Box 305 \$84.00

Drain Commission \$357.66

Motion by Trustee Rebecca Mitchell, 2nd by Treasurer, Rosemary Gillam to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

**Correspondence:**

MEC is working in the Township cutting the brush and trees back.

There being no other business to come before this board, this meeting stands adjourned.

The meeting adjourned

Respectfully submitted,  
Adrienne Glover, Supervisor  
Michelle Anderson, Clerk

[Calvintwpmi@gmail.com](mailto:Calvintwpmi@gmail.com)

Telephone: 269-476-2620

[www.calvintownship.org](http://www.calvintownship.org)

Fax: 269-476-1539

**Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**August 9, 2022**

**Minutes of July 12, 2022**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Clerk Michelle Anderson gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Rosemary Gillam-Treasurer, Michelle Anderson- Clerk, Keith Carter- Trustee and Rebecca Mitchell-Trustee.

**Agenda:** Approval of regular meeting agenda, motion by Treasurer Rosemary Gillam, 2<sup>nd</sup> Trustee Keith Carter. Motion carried.

**Visitors:** Seven visitors were present.

**Public comments:** Cassopolis Public Schools Superintendent, Dr. John Ritzler discussed a handout regarding the sinking fund election.

Carol Bealor running for Cass County Probate Judge; she was appointed to the position in January of 2022.

Dwight Dyes running for re-election as Cass County Commissioner.

Helga Richards mentioned family members that would like a flag on their members grave site to let the VFW know.

**Minutes:** Approval of June minutes as sent, motion by Trustee Keith Carter, 2<sup>nd</sup> by Treasurer Rosemary Gillam. Motion Carried.

**Treasurer Report:** Motion by Trustee Rebecca Mitchell, 2<sup>nd</sup> by Clerk Michelle Anderson to approve the Treasurer report for general fund checks 9817-9840 and receipts 145368-145382. Motion Carried. .

**Reports:**

**Ambulance-** No report, next meeting in September.

**Assessor:** No report

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Commissioner Dyes:** No report

**Inspectors or Zoning Administrator:** Trustee Keith Carter read the report-report available upon request.

**CAUA:** No report

**Planning Commission** - No report

**Enforcement/Blight** – Trustee Keith Carter read the report-report available upon request.

**Road Committee** – Trustee Keith Carter reported. Dust control completed. Next meeting will be in the fall to review the plan.

**Other reports:** None

Motion by Treasurer Rosemary Gillam, 2nd by Trustee Rebecca Mitchell, to approve reports as given. Motion Carried.

**Old Business:** None

**New Business:**

Appoint individuals to help with voting. The following individuals proposed as elections inspectors and any other certified election inspectors as needed 5 days prior to the election. Janice Cloud, Brandon Anderson, Peter Anderson, Elsie Randles, Paula Ralph, Sharon Haithcox, Michael Anderson, Lisa Stephens. Motion by Treasurer Rosemary Gillam, 2nd by Trustee Rebecca Mitchell, to approve election inspectors upon completion of certification. Motion Carried.

**Bills/Obligations**

Electrical \$789.30

Plumbing/Mechanical \$1,408.80

Zoning Solutions \$779.38

Road Commission \$92,434.20

MEC Electric \$

MEC WIFI \$

Republic Trash \$175.75

Rose Pest Control \$

Apex Software \$235.00

Cass County Equalization Dept \$6,428.50

Town & Country Elect (return cks)\$ 774.00

Motion by Trustee Rebecca Mitchell, 2nd by Treasurer, Rosemary Gillam to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

**Correspondence:**

Respectfully submitted,

Adrienne Glover, Supervisor

Michelle Anderson, Clerk



[Calvintwpmi@gmail.com](mailto:Calvintwpmi@gmail.com)

Telephone: 269-476-2620

[www.calvintownship.org](http://www.calvintownship.org)

Fax: 269-476-1539

**Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**September 13, 2022**

**Minutes of August 9, 2022**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Trustee Rebecca Mitchell gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Rosemary Gillam-Treasurer, Michelle Anderson- Clerk, Keith Carter- Trustee and Rebecca Mitchell-Trustee.

**Agenda:** Approval of regular meeting agenda, motion by Treasurer Rosemary Gillam, 2<sup>nd</sup> Trustee Keith Carter. Motion carried.

**Visitors:** Two visitors were present.

**Public comments:** None

**Minutes:** Approval of July minutes with name correction, motion by Trustee Keith Carter, 2<sup>nd</sup> by Treasurer Rosemary Gillam. Motion Carried.

**Treasurer Report:** Motion by Trustee Rebecca Mitchell, 2<sup>nd</sup> by Trustee Keith Carter to approve the Treasurer report for general fund checks 9841-9870 and receipts 145383-145399. Motion Carried. .

**Reports:**

**Ambulance-** No report, still in need of EMT's

**Assessor:** No report

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Commissioner Dyes:** Tire collection on the 17th. Renovating the courthouse.

**Inspectors or Zoning Administrator:** Trustee Keith Carter read the report-report available upon request.

**CAUA:**

**Planning Commission** - No report, meeting on Thursday Aug. 11th.

**Enforcement/Blight** – No report - looking into 2 travel trailers in township

**Road Committee** – Trustee Keith Carter reported.

**Other reports:** None

Motion by Treasurer Rosemary Gillam, 2<sup>nd</sup> by Trustee Rebecca Mitchell, to approve reports as given. Motion Carried.

**Old Business:** Election: Clerk Michelle Anderson reported the election went well and balanced at the end of the night. Appreciating the efforts of the election workers they did amazing work. Read letter from Cassopolis Public Schools, available upon request.

**New Business:** None

**Bills/Obligations**

Electrical \$990.90

Plumbing/Mechanical

Zoning Solutions

Road Commission \$92,434.20

MEC Electric \$

MEC WIFI \$

BSA \$643.00

HAAS Alarm

Republic Trash \$264.00

Rose Pest Control \$

Apex Software \$235.00

Cass County Equalization Dept \$200.00

Motion by Trustee Rebecca Mitchell, 2nd by Treasurer, Rosemary Gillam to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

**Correspondence:** None

There being no other business to come before the board, the meeting was adjourned at 6:30pm.

Respectfully submitted,  
Adrienne Glover, Supervisor  
Michelle Anderson, Clerk

[Calvintwpmi@gmail.com](mailto:Calvintwpmi@gmail.com)

Telephone: 269-476-2620

[www.calvintownship.org](http://www.calvintownship.org)

Fax: 269-476-1539

**Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**October 11, 2022**

**Minutes of September 13, 2022**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Trustee Rebecca Mitchell gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Rosemary Gillam-Treasurer, Michelle Anderson- Clerk, Keith Carter- Trustee and Rebecca Mitchell-Trustee.

**Agenda:** Approval of regular meeting agenda, motion by Treasurer Rosemary Gillam, 2<sup>nd</sup> Trustee Keith Carter. Motion carried.

**Visitors:** Eight visitors were present.

**Public comments:** Mr. Teeter asked why chip and seal was placed on the new roads. Trustee Keith responded because it fills in the cracks and prevents water from getting in and cradles from forming.

Jason Baker had a concern regarding drainage commission and if people in Calvin would have to pay toward this because there was an issue in a neighboring township.

Doug Kuheman, Zoning Administrator: Conditional Rezone - A school and a farm is on one property and they would like to sell the school to the Underground Railroad Society. Presented Affidavit of Conditions to Rezoning to the Board. Motion by Trustee Keith Carter, 2<sup>nd</sup> by Trustee Rebecca Mitchell to approve the affidavit of conditions to rezoning. Motion carried.

**Minutes:** Approval of August minutes, motion by Trustee Keith Carter, 2<sup>nd</sup> by Treasurer Rosemary Gillam. Motion Carried.

**Treasurer Report:** Motion by Trustee Rebecca Mitchell, 2<sup>nd</sup> by Trustee Keith Carter to approve the Treasurer report for general fund checks 9871-9909 and receipts 145400, 245201 - 245204. Motion Carried. September 14th is the last day to pay summer tax at the township and cost will go up 1% each month.

**Reports:**

**Ambulance-** Trustee Keith Carter read the report-report available upon request. Next meeting Dec. 1st.

**Assessor:** No report

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Commissioner Dyes:** No report

**Inspectors or Zoning Administrator:** Trustee Keith Carter read the report-report available upon request.

**CAUA:** No report

**Planning Commission** - Rebecca Mitchell reported they are working on the recreation plan.

**Enforcement/Blight** – Trustee Keith Carter read the report-report available upon request.

**Road Committee** – Trustee Keith Carter reported lines will not be painted until after winter. Will purchase signs to go along the fence so people do not park on the road outside the hall.

**Other reports:** None

Motion by Treasurer Rosemary Gillam, 2nd by Trustee Rebecca Mitchell, to approve reports as given. Motion Carried.

**Old Business:**

Parking lot has been resealed - It looks great

Percentage rate for credit card users - Township has paid \$3,000 in charges. The company will meet with Treasure Rosemary next week, subject tabled.

**New Business:**

- Resolution for new Sewer Rates - Motion by Trustee, Rebecca Mitchell, 2nd by Trustee Keith Carter to approve the resolution for new sewer rates. Rebecca Mitchell, yes - Michelle Anderson, yes - Adrienne Glover, yes - Rosemary Gillam, yes - Keith Carter, yes Motion carried. New ordinance number will be: Ordinance #09-22

-Approval of bids for new fluorescent lights in office and community center. Motion by Trustee, Rebecca Mitchell, 2nd by Treasurer Rosemary Gillam to go with Meutman Electrical. Motion approved.

- Meutman Electrical \$4,4400
- Hein Electrical \$5026.87 for 2 lights & \$6,940.15 for 4 lights

-Planning Commission By-laws: Tabled until next meeting.

-Porter Township: Nature park and community built at Dr. Lawless Park will Calvin Township be taxed?

**Bills/Obligations**

Electrical \$973.00	BSA \$643.00
Ambulance \$7,297.25	AF Group \$1,241.00
Zoning Solutions \$809.30	HAAS Alarm \$99.00
Road Commission \$30,811.00	Republic Trash \$175.75
MEC Electric \$375.18	Rose Pest Control \$
MEC Phone & WIFI \$380.40	Double Day \$13.46
Fire ½ yrly bill \$18,600.00	Miller Construction/Elections \$232.67

Motion by Trustee Rebecca Mitchell, 2nd by Treasurer, Rosemary Gillam to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

**Correspondence:** None

Ed Ramsey, visitor, had a question regarding how to obtain: ordinances, planning commission and by-laws. Ordinances and planning commission information are online. The by-laws are not online but will get them on there.

There being no other business to come before the board, the meeting was adjourned at 6:53pm.

Respectfully submitted,  
Adrienne Glover, Supervisor  
Michelle Anderson, Clerk

[Calvintwpmi@gmail.com](mailto:Calvintwpmi@gmail.com)

Telephone: 269-476-2620

[www.calvintownship.org](http://www.calvintownship.org)

Fax: 269-476-1539

**Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**November 8, 2022**

**Minutes of October 11, 2022**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Trustee Rebecca Mitchell gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Rosemary Gillam-Treasurer, Michelle Anderson- Clerk, Keith Carter- Trustee and Rebecca Mitchell-Trustee.

**Agenda:** Approval of regular meeting agenda, motion by Treasurer Rosemary Gillam, 2<sup>nd</sup> Trustee Keith Carter. Motion carried.

**Visitors:** Five visitors were present.

**Public comments:** NA

**Minutes:** Approval of September minutes, motion by Trustee Rebecca Mitchell, 2<sup>nd</sup> by Trustee Keith Carter. Motion Carried.

**Treasurer Report:** Motion by Trustee Rebecca Mitchell, 2<sup>nd</sup> by Trustee Keith Carter to approve the Treasurer report for general fund checks 9910-9928 and receipts 245205 - 245214. Motion Carried. Tax season is slow right now, next bills will go out on December 1st.

**Reports:**

**Ambulance-** Next meeting Dec. 1st.

**Assessor:** No report

**Fire:** Trustee Keith Carter read the report-report available upon request. Please make sure you check your propane tanks, if you smell rotten eggs get out of your house and call 911. Unfortunate situation that happened in Porter Township man escaped but was seriously injured.

**Commissioner Dyes:** Next year commissioners are getting a raise and will include mileage and other expenses. An 8 mil project on courthouse, it is coming along well and the 20 bond will be paid off next year. New calendar is nice, contact Ambrosia Meldon to get information out to the community. She is doing a great job.

**Inspectors or Zoning Administrator:** Trustee Keith Carter read the report-report available upon request.

**CAUA:** Had a meeting last week and things are looking good and are on track.

**Planning Commission** - Rebecca Mitchell reported meeting on Thursday the 13th at 5:30.

**Enforcement/Blight** – Trustee Keith Carter reported no new report. There is a new 200,000 grant for law enforcement and blight.

**Road Committee** – Trustee Keith Carter reported stakes along the road outside the hall and signs will be placed along the fence within a couple weeks. Roads on the north side of paradise lake are private roads.

**Other reports:** None

Motion by Treasurer Rosemary Gillam, 2nd by Trustee Rebecca Mitchell, to approve reports as given. Motion Carried.

**Old Business:**

Planning Commission By-Laws are not completed. Tabled until next meeting.

Percentage rate for credit card users will be at 4% - Motion by Trustee, Keith Carter, 2nd by Trustee Rebecca Mitchell - Motion carried.

New lights are up in both buildings and they look great.

**New Business:**

Next month's meeting will be held in the Township Office due to the November election.

As of today 114 AV ballots have been mailed. Nine election workers are registered to help 5 republicans and 4 democrats. The public accuracy test will take place on October 27th.

New wheelbarrow was purchased and it's in the shed.

**Bills/Obligations**

Electrical \$596.70

Rose Pest Control \$

Kemner-lott \$1,241.00

Kruggell & Lawton-Auditor \$1,450.00

HAAS Alarm \$99.00

Advertising \$90.74

Republic Trash \$175.75

Motion by Treasurer, Rosemary Gillam, 2nd by Trustee Rebecca Mitchell to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

**Correspondence:** None

Question on the status of Smith Lane. Keith stated the state had a public hearing last week but has not issued a permit that we were aware of.

There being no other business to come before the board, the meeting was adjourned at 6:30pm.

Respectfully submitted,

Adrienne Glover, Supervisor

Michelle Anderson, Clerk

[Calvintwpmi@gmail.com](mailto:Calvintwpmi@gmail.com)

[www.calvintownship.org](http://www.calvintownship.org)

Telephone: 269-476-2620

Fax: 269-476-1539

**CALVIN TOWNSHIP REGULAR BOARD MEETING**

**WM. J. ROBINSON COMMUNITY CENTER**

**18727 MT. ZION RD**

**P O BOX 305**

**CASSOPOLIS, MI 49031**

**DECEMBER 13, 2022**

**Minutes of November 08, 2022**

**Meeting held in the Calvin Township Office due to the elections being held in the Community Center.**

Supervisor Glover called the Calvin Township Board Meeting to order at 6:00 pm.

Trustee Rebecca Mitchell gave the opening prayer, the Pledge of Allegiance followed.

Board members present: Supervisor Adrienne Glover, Trustee Rebecca Mitchell, Treasurer Rosemary Gillam, Trustee Keith Carter, Clerk Michele Anderson was working the election.

Approval of agenda as presented, motion 1<sup>st</sup> by Trustee Carter 2<sup>nd</sup> by Trustee Mitchell. Motion Carried

**One visitor present.**

**No public comments:**

Approval of October Minutes, 1<sup>st</sup> by Trustee Carter, 2<sup>nd</sup> by Treasurer Gilliam. Motion Carried.

Approval of treasurer report as given 1<sup>st</sup> by Trustee Mitchell, 2<sup>nd</sup> by Trustee Carter to approve general fund checks 9929-9955 and receipts 245215- 245224. Motion carried.

**REPORTS:**

Ambulance =Next meeting is December 1<sup>st</sup>.

Road Committee: Meeting with Road Commission members 11/17/2022 @ 5:30pm

Planning Commission: Will Meet with McKenna to discuss recreation & master plan. November 14, 2022 @ 4:00 pm

No other reports at this time, Motion by Treasurer Gillam and 2<sup>nd</sup> by Trustee Mitchell to approve reports as given. Motion carried.

**Old Business:**

Planning Commission By-Laws?

**New Business:**



Motion by Trustee Mitchell, 2<sup>nd</sup> by Treasurer Gillam to approve the Penn Township Fire Agreement, Motion carried.

**Bills/Obligations:**

MEC WIFI \$119.68

Electrical Inspector \$1,155.60

HAAS Alarm \$99.00

MEC Electric \$341.36

Republic Trash \$175.75

Spectrum Printing \$95.00

Motion by Trustee Mitchell, 2<sup>nd</sup> by Treasurer Gillam to pay said obligations and any standing obligations due before the next board meeting. Motion carried.

There being no other business to come before the board, this meeting stands adjourn.

[Calvintwpmi@gmail.com](mailto:Calvintwpmi@gmail.com)

Telephone: 269-476-2620

[www.calvintownship.org](http://www.calvintownship.org)

Fax: 269-476-1539

**Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**January 10, 2023**

**Minutes of December 13, 2022**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Trustee Rebecca Mitchell gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Rosemary Gillam-Treasurer, Michelle Anderson- Clerk, Keith Carter- Trustee and Rebecca Mitchell-Trustee.

**Agenda:** Approval of regular meeting agenda, motion by Treasurer Rosemary Gillam, 2<sup>nd</sup> Trustee Keith Carter. Motion carried.

**Visitors:** Three visitors were present.

**Public comments:** Karer Krause, Director of Cass County Veteran Affairs - introduced herself and gave information regarding services available to veterans.

Commissioner, Skip Dyes - announced this was his last meeting and it has been a pleasure working with our township.

**Minutes:** Approval of December minutes, motion by Trustee Keith Carter, 2<sup>nd</sup> by Treasurer Rosemary Gillam. Motion Carried.

**Treasurer Report:** Motion by Trustee Rebecca Mitchell, 2<sup>nd</sup> by Trustee Keith Carter to approve the Treasurer report for general fund checks 9956-9971 and receipts 245226 - 245229. Motion Carried. Tax bills were mailed on December 1st. Plan on being in the office on December 31st from 9-12 and 1-5.

**Reports:**

**Ambulance-** Report given by Keith Carter - report available upon request.

**Assessor:** No report

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Commissioner Dyes:** No report

**Inspectors or Zoning Administrator:** Trustee Keith Carter read the report-report available upon request.

**CAUA:** Skip Dye reported the next meeting will be at the end of December.

**Planning Commission** - Rebecca Mitchell reported the meeting was on December 8th.

**Enforcement/Blight** – Trustee Keith Carter read the report -report available upon request.

**Road Committee** – Trustee Keith Carter reported costs are up 5%-10%.

**Other reports:** None

Motion by Treasurer Rosemary Gillam, 2nd by Trustee Rebecca Mitchell, to approve reports as given. Motion Carried.

**Old Business:**

Approval of Planning Commission By-Laws, Motion by Trustee Keith Carter, 2nd by Treasurer Rosemary Gillam. Roll Call: Rebecca Mitchell, yes- Michelle Anderson, yes - Adrienne Glover, yes - Rosemary Gillam, yes - Keith Carter, yes. Motion carried.

**New Business:**

Motion for the Master & Rec plan. 2<sup>nd</sup> by Trustee Rebecca Mitchell to have McKenna Associates to do the plans. Roll Call: Rebecca Mitchell, yes- Michelle Anderson, yes - Adrienne Glover, yes - Rosemary Gillam, yes - Keith Carter, yes. Motion carried.

Roofing - Advantage Roofing & Exteriors proposal rate at \$16,000 and the additional cost for the gutters and using the stimulus funds to cover the cost of the roofing. Motion carried.

Appointing Board of Review members: Sharon Hainthcox, Jim Baker, Jim Hershberger. Motion carried.

**Received Checks from:**

Check from Kemner Iott \$216.60

Check from Comcast \$126.19

**Bills/Obligations:**

Attorney \$897.79

MEC wifi & phone \$119.68cc

MEC electric \$364.25cc

HAAS Alarm \$99.00

Luci LaFontant \$150.00 printing of Rec. Plan

Republic Trash \$175.75

Electric Source \$450.00

Rose Pest Control \$

Advertising \$90.74

Motion by Trustee Rebecca Mitchell, 2nd by Treasurer, Rosemary Gillam to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

**Correspondence:** None

There being no other business to come before the board, the meeting was adjourned at 6:55pm.

Respectfully submitted,

Adrienne Glover, Supervisor

Michelle Anderson, Clerk