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**Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**February 13, 2024**

**Minutes of January 9, 2024**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Clerk Michelle Anderson gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Michelle Anderson- Clerk, Keith Carter- Trustee. Absent: Rebecca Mitchell-Trustee and Rosemary Gillam-Treasurer

**Agenda:** Approval of regular meeting agenda, motion by Trustee Keith Carter, 2nd by Clerk Michelle Anderson. Motion carried.

**Visitors:** Nine visitors were present.

**Public comments:**

- How many years are we paying for the roads? Currently 3 years but looking at extending it. If the property is landlocked you should not be paying road tax.
- Why are ambulance and fire taxes so much on a vacant lot? Those are special assessments and it is a percentage of total cost to the township.
- What is going on with our ambulance service? Yes, we have service through SMACAS out of Niles and on Brick Church road. They do offer an annual membership at SMACAS for \$40 a month.
- Is the water bill a forever payment? Yes, additional questions contact CAUA.

**Minutes:** Approval of December minutes, motion by Trustee Keith Carter , 2nd by Supervisor Adrienne Glover. Motion Carried.

**Treasurer Report:** NONE - Treasurer Rosemary Gillam absent

**Reports:**

**Ambulance-** Meeting was held on Dec. 2nd. Ambulance service will cost \$17,000 a week and will be distributed among townships. Among nine municipalities and another in Dowagiac it will cost \$901,000 a year. Calvin is the third lowest paying municipality based on population and tax value. Propose that the board approve agreement with the ambulance survive at \$85,919.77, motioned by Adrienne Glover Supervisor, 2nd Michelle Anderson Clerk

**Assessor:** No report

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Commissioner:** RJ Lee reported: December 4, 2023 re-elected Jerimiah Jones and new vice chair Samuel Barrera, of Milton Township. 1.5 mil was approved last month and furniture is being ordered for the restored courthouse. Hope to open in October-November of 2024. Question was asked: Why is the drug millage more than 1 mil? It can be used for law and medical, that mil. Is being looked at to be reduced. Large amount came from a lawsuit with medical companies. It can be used for anything associated with drugs.

**Inspectors or Zoning Administrator:** No report

**CAUA:** Dyes reported: Met on December 21st and studied the capacity of the smart Park. It is good for now. Will begin looking into companies that will help in the process of the expansion.

**Planning Commission** - No report

**Enforcement/Blight** – Trustee Keith Carter read the report-report available upon request.

**Road Committee** – Trustee Keith Carter reported: Waiting on cost of contracts hope to have them by the end of next month.

**Other reports:** None

Motion by Clerk Michelle Anderson, 2nd by Trustee Kieth Carter, to approve reports as given. Motion Carried.

**Old Business:**

- Assessor? Put on hold until confirmation from Rosemary.
- Cass County Public Notice regarding EARLY VOTING postcards were delivered from the county
- Hayden Loux will post the sale of Land on Paradise Lake. One property of the two pieces is landlocked, wil contact surrounding property owners. Jason Pompey may be able to assist us with a contract.

**New Business:**

- Approval of McKenna Park and Recreation Plan for Calvin Township:  
Rebecca Mitchell, Trustee - Absent, Michelle Anderson, Clerk - Yes, Adrienne Glover, Supervisor - Yes, Rosemary Gillam, Treasurer - absent, Keith Carter, Trustee - Yes. Motion Carried.

**Bills/Obligations:**

Electrical Inspector \$384.30  
Plumbing/Mechanical \$1244.80

Zoning Solutions \$1367.50  
HAAS Alarm \$99.00

McKenna \$2737.50  
I & M Electric \$4.86  
MEC Electric - office 112.59  
MEC Electric - Com Cnt \$327.04

MEC ph & internet - office \$49.68  
MEC ph & internet - Com Cnt \$70.28  
Republic Trash \$412.20  
Election Source \$615.00

Motion by Trustee Keith Carter, 2nd by Clerk Michelle Anderson to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

There being no other business to come before the board, the meeting was adjourned.

Respectfully submitted,  
Adrienne Glover, Supervisor  
Michelle Anderson, Clerk

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**Calvin Township Regular Board meeting**

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**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**March 12, 2024**

**Minutes of February 13, 2024**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Clerk Michelle Anderson gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Michelle Anderson- Clerk, Keith Carter- Trustee and Rosemary Gillam-Treasurer. Absent: Rebecca Mitchell-Trustee

**Agenda:** Approval of regular meeting agenda, motion by Treasurer Rosemary Gillam, 2nd by Trustee Keith Carter. Motion carried.

**Visitors:** Twelve visitors were present.

**Public comments:**

- Any cause regarding the deadly explosion on Bullhand street at an oil pumping station, was there a leak or anything? No information at this time as it is under investigation.

**Minutes:** Approval of January minutes, motion by Trustee Keith Carter , 2nd by Treasurer Rosemary Gillam. Motion Carried.

Approval of Public Parks and Recreation Hearing minutes motion by Trustee Keith Carter , 2nd by Treasurer Rosemary Gillam. Motion Carried.

**Treasurer Report:** Treasurer report as approved Motion by Trustee Keith Carter, 2<sup>nd</sup> by Clerk Michelle Anderson to approve general fund checks 10311-10334 and receipts 245365-245372.

**Reports:**

**Ambulance-** There have been multiple meetings since December 2, 2023. New ambulance in Dowagiac as of Jan. 18th. In need of personnel and other services. They are pushing to get it going. A final contract is needed before they can offer the \$40 membership fee.

**Assessor:** No report

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Commissioner:** RJ Lee reported: Last meeting was Feb 1st, open negotiations on policies and being able to pay police and deputies more is a conflict of interest. Would like to have more openness to set pay raises. This a State law issue that needs to be set. The courthouse will be done by fall. Question regarding drug mileage at .5 mil what was it used for? Some were to help with security and inmates. Question -Would like to know what programs are in place to help the community? Undersheriff C. Roach stepped in to help answer some questions.

**Undersheriff C. Roach:** Groups are in place but hard to develop for lack of staffing. The prosecutor has programs for mental health. Offered through court people go to drug court to a program in Three Rivers. Provide narcan packs, a grant for meth or narcan for people when they get out of jail. Program through Woodlands to stay on a road to recovery (need more officers). Woodlands offers help with depression and parents on drugs and a crisis team 24 hours on call. If there is an issue at a home with children Woodlands is there to provide help. Police department is hiring more people as they are short on staff. Getting 2 new recruits from LMC and hope to be staffed by summer. Working on diversity as of now it's about 50% men and women.

**Inspectors or Zoning Administrator:** Trustee Keith Carter read the report-report available upon request.

**CAUA:** Dyes reported: Working on a composite study of how much water is coming into the smart park. The Village of Cass has concerns about Hydro with the amount of water they are using. Next meeting is Wednesday. Like to place a Tech Center in the smart park.

**Planning Commission** - Kenneth Bradfield resigned in need of another member.

**Enforcement/Blight** – Trustee Keith Carter read the report-report available upon request.

**Road Committee** – Trustee Keith Carter reported: These are estimates - Mt. Zion Rd. \$19,029.84, Wade Rd. \$16,536.46 + \$64,691.99, Hawk St. \$17,741.10, Bullhand Rd. \$19,137.67, Chapel Hill St. \$14,578.69 Total: \$151,715.75. Price for Wade Rd is for dust control and gravel. Two coats of chip and seal and will wait before stripes go on.

**Other reports:** None

Motion by Treasurer Rosemary Gillam , 2nd by Clerk Michelle Anderson, to approve reports as given. Motion Carried.

**Old Business:**

-The Township Parks & Recreation Plan has been submitted to the State, waiting for approval. Would like to apply for grants and will be able to do so once the plan is approved.

**New Business:**

- Clean Up Vouchers will be available next month dates are May 13-17 and August 12-16
- Poverty Exemption - motion to approve 2024 poverty exemption levels motioned by Treasurer Rosemary Gillam, 2nd Trustee Keith Carter.
- Hiring New Township Assessor: Krys Myers, MCAO, she is from Portage, MI and will begin in April. Shalice and Nancy will no longer be working with us. Motion to approve new assessor Treasurer Rosemary Gillam, 2nd Trustee Keith Carter.
- Employee a bookkeeper on an as needed basis as a CPA not an auditor, Audrey Salesberry lives in Berrien Springs and owns a home on Kelsey Lake. Has up to 10 years experience will help mostly with Quickbooks with a pay rate of \$75 an hour. Motion to approve bookkeeper services on an as needed basis Treasurer Rosemary Gillam, 2nd Trustee Keith Carter.

**Bills/Obligations:**

Electrical Inspector \$149.40  
Zoning Solutions \$1078.18  
HAAS Alarm \$99.00

I & M Electric \$5.31  
Republic Trash \$349.20  
Road Commission annual trash \$300.00

Motion by Treasurer Rosemary Gillam , 2nd by Trustee Keith Carter to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

- Budget Meeting will be held at 5:30 on March 12th before the regular meeting. Budget workshop March 4th at 5:30.
- Last day to pay taxes to the township is February 29th. Office hours 10:00-12:00 and 1:00 -5:00
- Ambulance board is giving Beth Pomper, secretary a stipend of \$250.00 as she has taken on more work, this comes out of the ambulance funds.
- Annual Black History breakfast on February 29th 7:30 - 9:30 at the COA
- Question regarding looking at doing a bond for the roads, not getting anywhere doing millages. This is something the board will need to look into as in the past bonds were not getting passed that is why we did a millage.

There being no other business to come before the board, the meeting was adjourned.

Respectfully submitted,  
Adrienne Glover, Supervisor  
Michelle Anderson, Clerk

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### **Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**April 9, 2024**

### **Minutes of March 12, 2024**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Clerk Michelle Anderson gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Michelle Anderson- Clerk, Keith Carter- Trustee and Rosemary Gillam-Treasurer. Absent: Rebecca Mitchell-Trustee

**Agenda:** Approval of regular meeting agenda, motion by Treasurer Rosemary Gillam, 2nd by Trustee Keith Carter. Motion carried.

**Visitors:** Nine visitors were present.

#### **Public comments:**

- Issue with loud neighbors is there anything the township can do? No, we don't have a noise ordinance, it's a rural township. Sheriff Benke was present and stated nothing the officers could do as they follow state law, it's suggested to be a good neighbor.
- Sheriff Benke reported: April 27th drug take back, if you have prescription drugs you can turn them in. Animal control transferred 18 dogs and the shelter is still over capacity by 5. Fatal crash was reported in Calvin township by news reporters and it was Mason township. Law enforcement is looking for a solution to help with the 11 people they are down and willing to pay for training.

**Minutes:** Approval of January minutes, motion by Trustee Keith Carter , 2nd by Treasurer Rosemary Gillam. Motion Carried.

Approval of Public Parks and Recreation Hearing minutes motion by Trustee Keith Carter , 2nd by Treasurer Rosemary Gillam. Motion Carried.

**Treasurer Report:** Treasurer report as approved Motion by Clerk Michelle Anderson, 2nd Trustee Keith Carter by to approve general fund checks 10335-10358 and receipts 245373-245384. February 29th was the last day to pay taxes to the township. March 13th will close out with the county.

#### **Reports:**

**Ambulance-** Still working on a contract. Right now one contract for a month will be split among 9 municipalities at \$154,310. After they start 24 hour service 228,500 and Cass will contract with VanBuren. Also meeting with the Village of Cassopolis as they may join. Will have a 6

month contract extension after that and hope to have a permanent contract with SMACAS. Creating a special fund just for the building and Townships will need to approve \$500 toward building.

- Approval of \$500 out of ambulance fund to pay toward ambulance building. Motion by Treasurer Rosemary Gillam, 2nd by Clerk Michelle Anderson.
- Approve Keith Carter to sign contracts on behalf of Calvin Township. Motion by Treasurer Rosemary Gillam, 2nd by Clerk Michelle Anderson.

**Assessor:** Meeting held on March 11th. Shalice will be done on March 31st. New assessor K. Meyers was present.

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Commissioner:** RJ Lee reported: Formal press release for CDAC money to be used toward the Solution Committee. In need of an advisory committee to oversee the fund of the Solution Committee. Working with the fire and ambulance departments and possibly being able to use OPIOID money.

**Inspectors or Zoning Administrator:** Trustee Keith Carter read the report-report available upon request.

**CAUA:** Dyes reported: Working on a capacity study through Whitemen Engineering Firm out of St. Joseph, MI. SMC has the largest 2 year college enrollment. Working on a bond for the roads to present.

**Planning Commission** - None

**Enforcement/Blight** – Trustee Keith Carter read the report-report available upon request.

**Road Committee** – Trustee Keith Carter reported: Replaced culver on Tharp Lake this was paid by the county. Requested contracts and still waiting. Also requested a quote for Stewart road.

**Other reports:** None

Motion by Treasurer Rosemary Gillam , 2nd by Clerk Michelle Anderson, to approve reports as given. Motion Carried.

**Old Business:**

- Amendment to Recreation Hearing of January 9, 2024, motion by Keith Carter, Trustee, 2nd by Rosemary Gillam, Treasurer, Motion Carried
- Amendment to regular board meeting minutes of January 9, 2024 to approve resolution to accept the 5 year township recreation plan. Motion by Keith Carter, Trustee, 2nd by Rosemary Gillam, Treasurer, Motion Carried

**New Business:**

- Place a sign for mushroom hunters: No, the owner of the property has no trespassing signs. If caught trespassing they should notify the police.
- Proposed Budget: \$465,938, will not finalize until we close with the county.



**Bills/Obligations:**

Electrical Inspector \$1104.30

Building \$3217.50

Zoning Solutions \$750.86

Plumbing/Mechanical \$1336.80

Motion by Treasurer Rosemary Gillam , 2nd by Trustee Keith Carter to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

**Correspondence:**

- Annual meeting will be held on April 9th at 5:30
- Easter Egg Hunt on March 23rd
- Tree Seedling & Plant Sale by Cass County Conservation order by April 12th
- Clean-UP flyers are available
- Election went well and is certified.

There being no other business to come before the board, the meeting was adjourned.

Respectfully submitted,

Adrienne Glover, Supervisor

Michelle Anderson, Clerk

CALVIN TOWNSHIP  
ANNUAL MEETING  
April 9, 2024  
WILLIAM J. ROBINSON COMMUNITY CENTER  
18727 MT. ZION ST CASSOPOLIS, MI 49031  
5:30 PM

Minutes of April 9, 2024

Meeting called to order

Supervisor Adrienne Glover called the Annual Meeting to order at 5:30 pm. Clerk Michelle Anderson gave the opening prayer, the Pledge of Allegiance followed.

Board Members present were as follows: Supervisor, Adrienne Glover, Clerk, Michelle Anderson and Trustee, Keith Carter. Absent: Treasurer Rosemary Gillam and Trustee Rebecca Mitchell

Approval of agenda, Motion by Keith Carter, 2nd by Michelle Anderson. Motion carried

OLD BUSINESS:

Minutes of 2023 annual meeting, motion by Keith Carter, 2<sup>nd</sup> by Adrienne Glover. Motion carried

Public Comments: none

NEW BUSINESS:

Time and day of the regular township board meeting, 2<sup>nd</sup> Tuesday 's at 6:00 pm, motion by Keith Carter , 2nd by Michelle Anderson. Motion carried.

The fiscal year budget for the fiscal year 2024 is \$449,000.00, which includes \$180,000 balance brought forward from fiscal year 2023 budget. States that the township will collect the maximum millage allowed by law." Motion by Keith Carter, 2nd by Michelle Anderson. Motion carried. This budget hearing gives Calvin Township the approval to collect taxes.

All revenue sharing and fund balance accounts such as: Ambulance, roads parks, water, fire, sewer, D & B Government and the winter and summer tax accounts. Motion by Michelle Anderson, 2<sup>nd</sup> by Keith Carter. Motion carried.

Township banking institutions: Circle Credit Union and G. W. Jones. Motion by Keith Carter, 2nd by Michelle Anderson. Motion carried.

Legal Counsel, Attorney Roxanne Seeber. Motion by Keith Carter, 2nd by Michelle Anderson. Motion carried.

As a point of reference the following individuals will retain their positions with the Township:

Building Official, Adam Dahlgren	Township Liaison Officer, Keith Carter
Plumbing/Mechanical Inspector: John Dobberteen	Sexton, William Vaughn
Electrical Inspector, Ron Bellaire	Zoning Administrator/Code Compliance Officer, Dough Kuhlman
Code Enforcement Officer, Jason Pompey	Assessor, Krys Myers
Lawn Maintenance, Matthew Anderson	

Fiscal Year 2025 Annual Township Meeting will be April 8, 2025 at 5:30 pm.

No other business to come before the board this annual meeting is adjourned.

Respectfully submitted,

Adrienne Glover, Supervisor  
Michelle Anderson, Clerk

**Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**May 14, 2024**

**Minutes of April 9, 2024**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Clerk Michelle Anderson gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Michelle Anderson- Clerk, Keith Carter- Trustee and Rosemary Gillam-Treasurer. Absent: Rebecca Mitchell-Trustee

**Agenda:** Approval of regular meeting agenda, motion by Treasurer Rosemary Gillam, 2nd by Trustee Keith Carter. Motion carried.

**Visitors:** Ten visitors were present.

**Public comments:**

- Resident on Bullhand Rd. received a compliance order to respond within 15 days. They contacted Beth Pompey and left messages. Trustee Keith confirmed that the compliance did not have to be completed within the 15 days.
- Resident asked where Trustee Rebecca Mitchell was. She is an elected official, we can not mandate anyone to be at the meetings.

**Minutes:** Approval of March minutes, motion by Trustee Keith Carter , 2nd by Treasurer Rosemary Gillam. Motion Carried.

**Treasurer Report:** Treasurer report as approved Motion by Trustee Keith Carter, 2nd by Clerk Michelle Anderson to approve general fund checks 10359-10381 and receipts 245385-245395. Books are closed with the county.

**Reports:**

**Ambulance-** Treasurer stepped down, hiring a CPA and bonded person. Six month contract to approve with SMACAS. This month will begin offering 24hr service.

**Assessor:** Shalice retired, our new assessor is Kris Meyers.

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Commissioner:** RJ Lee reported: Next Board meeting at the courthouse April 11th at 5pm, citizens for local choice will be a topic. Policy meeting at 2pm on April 11th.

**Inspectors or Zoning Administrator:** Trustee Keith Carter read the report-report available upon request.

**CAUA:** Dyes reported: Still working on sewage waste capacity study through Wrightman Engineering Firm. Capacity is not what they thought it would be. Next meeting is the 3rd Monday of the month. Working on a 5 year plan.

**Planning Commission** - None

**Enforcement/Blight** – Trustee Keith Carter read the report-report available upon request.

**Road Committee** – Trustee Keith Carter reported: Approved contracts.

**Other reports:** None

Motion by Treasurer Rosemary Gillam , 2nd by Clerk Michelle Anderson, to approve reports as given. Motion Carried.

**Old Business:**

-Approval of Zoning Solutions Contract, blight enforcement officer Jason & Beth Pompey.

Motion by Keith Carter, Trustee, 2nd by Michelle Anderson, apposed by Rosemary Gillam, Treasurer, Motion Carried

**New Business:**

~~-Proposed Budget: \$449,000.00.~~ Amended at 5/15/24 mtg. \$465,938 Resolution 5-24B

- Grant to help with master plan, rec plan and rezoning township maps \$48,685

-McKinna will have open public meetings to go over the master plan

- Ken Bradfield, president of the board planning commission retired.

- Mr. Turner thanked Trustee Keith for resolving an ongoing issue.

**Bills/Obligations:**

MEC WIFI & Phone Office \$150.76

MEC WIFI & Phone Com Ctr \$120.76

MEC Electric Office \$113.04

MEC Electric Com Cnt \$321.86

Electrical Inspector \$588.60

Road Commission \$16,662.72 Dust Cont.

HAAS Alarm \$99.00

Accident Fund \$1,420.00

Preferred Printing \$111.65

Republic Trash \$412.20

Motion by Treasurer Rosemary Gillam , 2nd by Trustee Keith Carter to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

**Correspondence:**

- Updated flood insurance - preliminary maps
- Clean-UP flyers are available

There being no other business to come before the board, the meeting was adjourned.

Respectfully submitted,

Adrienne Glover, Supervisor

Michelle Anderson, Clerk

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## **Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

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**PO Box 305**

**Cassopolis, MI 49031**

**June 11, 2024**

### **Minutes of May 14, 2024**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm.

Clerk Michelle Anderson gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Michelle Anderson- Clerk, Keith Carter- Trustee and Rosemary Gillam-Treasurer. Absent: Rebecca Mitchell-Trustee, arrived at 6:20

**Agenda:** Approval of regular meeting agenda, motion by Trustee Keith Carter, 2nd by Treasurer Rosemary Gillam. Motion carried.

**Visitors:** Nine visitors were present.

#### **Public comments:**

- Undersheriff Clint Roach - update on law enforcement: two new recruits male and female will begin this week in the FTO 3 month program. Four new recruits from different local towns are currently going to Lake Michigan's Academy. This in National Police Officer week there will be a ceremony on the 15th at 12:00 all are welcome to attend.
- Question regarding blight. Last meeting it was stated that a barn on Williamsville St. was approved then people were told it was denied. Clerk Anderson stated it was because the blight monies did not cover trailers without a deed or barns.

**Minutes:** Approval of April minutes, motion by Treasurer Rosemary Gillam , 2nd by Trustee Keith Carter. Motion Carried.

**Treasurer Report:** Treasurer report as approved Motion by Trustee Keith Carter, 2nd by Clerk Michelle Anderson with change to Haithcox check was for BOR not election and to approve general fund checks 10382-10401 and receipts 245395-245400.

#### **Reports:**

**Ambulance-** Meet Thursday with SMACAS. Currently only 12 hr. service is still not 24hrs.

**Assessor:** NA

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Commissioner:** RJ Lee reported: Hazard waste recycle was a success. Tornado damaged Twin Lake area commissioners are donating \$2,500 to help with clean up. First application was received and approved for opioid funds, going to jail. The Conflict of interest policy agreement is finalized. Yes, there will be a walking trail around the smart park.

**Inspectors or Zoning Administrator:** Trustee Keith Carter read the report-report available upon request. No report from the zoning administrator, this was a concern among residents.

**CAUA:** NA

**Planning Commission** - None

**Enforcement/Blight** – Trustee Keith Carter read the report-report available upon request.

**Road Committee** – Trustee Keith Carter reported: Stewart road will be turned into dirt and may be that way for the next 2 years. Union road should be completed in June. Wade road has the first coat of chip and seal should be complete by the end of summer. Things may be behind because of the tornado and storms that came through.

**Other reports:** None

Residents feel the assessor and zoning administrator should be at the meeting or at least give a report. Neither seem to return calls. Both positions are independent contractors. Krys is our new assessor this is the first the board is hearing of this and Supervisor Glover will contact Krys.

Motion by Treasurer Rosemary Gillam , 2nd by Trustee Rebecca Mitchell, to approve reports as given. Motion Carried.

#### **Old Business:**

-Resolution to amend the Annual township budget.

- Approve fiscal year annual budget \$465,938. Motion by Treasurer Rosemary Gillam , 2nd by Trustee, Rebecca Mitchell  
Rebecca Mitchell, yes - Michelle Anderson, yes - Adrienne Glover, yes - Rosemary Gillam, yes - Keith Carter, yes Motion carried. Resolution #05-24B
- Amend April 2024 minutes, amending the fiscal year annual budget information from reporting \$449,000 to what the actual budget is \$465,938. Motion by Trustee, Rebecca Mitchell, 2nd by Trustee Keith Carter  
Rebecca Mitchell, yes - Michelle Anderson, yes - Adrienne Glover, yes - Rosemary Gillam, yes - Keith Carter, yes Motion carried. Resolution #05-24A

-Property on Paradise Lake, not getting anywhere with current reality will need to check into another agency. Asked for any suggestions. The property is located on the northside of Chicago Blvd. one of the pieces in land locked. We were advised by our attorney to go through a realtor.

-Cell tower - Still in the process of getting it approved. Waiting on legal language the tower would generate about \$600. Some of many concerns: 90 year contract, no increase in pay, maintenance of the tower, etc.

#### **New Business:**

-Appoint James Hershberger to the Planning Commission Committee. Motion by Trustee Keith Carter, 2nd by Treasurer Rosemary Gillam, to appoint James Herberger. Motion Carried. He will replace Ken Bradfield who retired.

-Review bid from Mr. Wilbur Minisee to farm the 2.5 acres of land next to the Township office. A resident suggested he communicates with the board on what he will plant each year. Motion by Trustee Rebecca Mitchell, 2nd by Trustee Keith Carter , to approve bid from W. Minisee. Motion Carried

-Park-Playground equipment. We need to update and would like a committee. May need to take out a loan to get the process started and can later get grants through McKenna. Two people would like to be on the committee: Ed Ramsey and Michelle Anderson.

**Bills/Obligations:**

MEC WIFI & Phone Office \$150.76	Zoning Solutions \$1,299.79
MEC WIFI & Phone Com Ctr \$120.76	HAAS Alarm \$99.99
MEC Electric Office \$113.04	McKenna \$1,350.00
MEC Electric Com Cnt \$321.86	Annual Quickbook Subscription \$649.00
Electrical Inspector \$432.00	HAAS Alarm \$99.00
Plumbing/Mechanical \$1,356.80	Republic Trash \$475.20
I & M \$10.80	

Motion by Trustee Rebecca Mitchell, 2nd by Treasurer Rosemary Gillam to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

**Correspondence:**

- Can hall renters use bounce houses etc. Yes, they should sign a waiver and will check if this is in the hall agreement.

There being no other business to come before the board, the meeting was adjourned.

Respectfully submitted,  
Adrienne Glover, Supervisor  
Michelle Anderson, Clerk

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**Calvin Township Regular Board meeting**

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**PO Box 305**

**Cassopolis, MI 49031**

**July 9, 2024**

**Minutes of June 11, 2024**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Trustee Rebecca Mitchell gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Michelle Anderson- Clerk, Keith Carter- Trustee, Rosemary Gillam-Treasurer left at 6:20, Rebecca Mitchell-Trustee.

**Agenda:** Approval of regular meeting agenda, motion by Trustee Keith Carter, 2nd by Trustee Rebecca Mitchell. Motion carried.

**Visitors:** Five visitors were present.

**Public comments:** The roads around Paradise Lake are getting worn & torn, Trustee Carter will inform the road commission, those roads are primary roads.

**Minutes:** Approval of May minutes, motion by Treasurer Rosemary Gillam , 2nd by Trustee Keith Carter. Motion Carried.

**Treasurer Report:** Treasurer report as approved Motion by Trustee Rebecca Mitchell, 2nd by Keith Carter general fund checks 140402-140422 and receipts 680801-680811.

**Reports:**

**Commissioner:** RJ Lee sent update to Keith Carter, Keith reported: RJ unable to attend busy time of year and apologized. He is working with a couple state representatives regarding fire department funds and mutual aid. Also the conflict of interest policy agreement passed.

**Assessor:** None

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Ambulance-** Trustee Keith Carter read minutes from meeting minutes and available upon request. Next meeting July 25th at 6:00

**Inspectors or Zoning Administrator:** Trustee Keith Carter read the report-report available upon request.



**CAUA:** None

**Planning Commission** - None

**Enforcement/Blight** – Trustee Keith Carter read the report-report available upon request.

**Road Committee** – Trustee Keith Carter reported: Sign, paid for contract on Stewart road that will be turned into dirt in the fall. The County finished the end of Union road and it is nice.

**Other reports:** None

Motion by Trustee Rebecca Mitchell, 2nd by Clerk Michelle Anderson, to approve reports as given. Motion Carried.

**Old Business:**

**-Property** - Paradise Lake, Keith Carter reached out to other attorneys (although he said attorney, he may have meant realtors) and no one is willing to take it on. It was suggested by Ed Ramsey that a silent action would be a good tool to use for the property. He will draft up the notice for the township board to send to the township attorney for approval. Once approved it can be circulated to surrounding property owners, put in the newspaper and on the internet. Property is located on Lincoln Ave.

**-Cell Tower**-lease agreement-updated. The contract was updated and met mostly all requests that were suggested ie: 50 year not 100 year contract. Motion by Trustee Keith Carter, 2nd by Trustee Rebecca Mitchell allowing Supervisor Adrienne Glover preliminary authority to sign the agreement. Motion Carried

**-Need to set a date & time for the new Park Committee to meet.** Currently 3 people on the committee.

**- Meeting with McKenna - Master Plan.** Met, discussion and changes acknowledged and a township input meeting is planned for the next 10 year master plan. More information to follow will be included in the newsletter that's going out with tax bills.

**New Business:**

**-Turner property approval** - A one time farm split per section 305.5 of the Calvin Township Zoning Ordinance. A one time Split, 2 of 40 acres of land (Parcel # 14-010-021-356-02). Motion by Trustee Keith Carter, 2nd by Trustee Rebecca Mitchell, Motion Carried.

**-Election workers** for upcoming Primary Election-August 6, 2024. Beth James, Michele Lofton, Elsie Randle, Sharon Haithcox and any other certified election workers as needed.

**Tax reverted property**-No, the township isn't interested in the property.

**Vegetation Management Program**, MEC to start spraying herbicides to control woody vegetation within the Township.

**Firework permit-** The township has one a year that applies and the fireworks that the gentleman puts on is very nice and well done.

**Public hearing-** There's a hearing set for July 25th here at the Township Community Center.

MEC WIFI & Phone Com Ctr \$120.22

MEC Electric Office \$101.94

MEC Electric Com Cnt \$274.56

HAAS Alarm \$99.00

MTA dues \$2,120.00

Zoning Solutions \$1,008.76

Risk Management \$6,990.00 & \$5,500.00

Rose Pest Control \$75

Motion by Trustee Rebecca Mitchell, 2nd by Trustee Keith Carter to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

Motion by Rebecca Mitchell to adjourn the Township meeting 2nd by Michelle Anderson.  
Motion Carried.

Respectfully submitted,  
Adrienne Glover, Supervisor  
Michelle Anderson, Clerk

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## **Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**August 13, 2024**

### **Minutes of July 9, 2024**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Clerk Michelle Anderson gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Michelle Anderson- Clerk, Keith Carter- Trustee, absent Rosemary Gillam-Treasurer arrived at 6:04 and Rebecca Mitchell-Trustee.

**Agenda:** Approval of regular meeting agenda, motion by Trustee Keith Carter, 2nd by Clerk Michelle Anderson. Motion carried.

**Visitors:** Thirteen visitors were present.

#### **Public comments:**

COA: Carl Moraw and Kellie Casey regarding the renewal tax, handed out and explained information packets regarding the COA and its importance.

Mr. Fritz, Prosecutor: Cass County Drug Enforcement CDEC drug mileage, importance of renewal. We have a new Drug prosecutor Ken Stecker (445-4460)

**Minutes:** Approval of June minutes, motion by Trustee Keith Carter, 2nd by Treasurer Rosemary Gillam. Motion Carried.

**Treasurer Report:** Treasurer report as approved Motion by Clerk Michelle Anderson, 2nd by Keith Carter general fund checks 140423-140443 and receipts 680812-680821. Tax bills were mailed with a newsletter. Treasurer Rosemary proposed payment of \$186.00 to be paid for a helper. Motion by Trustee Keith Carter, 2nd by Clerk Michelle Anderson. Motion Carried.

#### **Reports:**

**Commissioner:** RJ Lee reported county did not buy any property if you are interested go to [www.tax-sale.info](http://www.tax-sale.info). Extended bids for cleaning companies to turn in, spread the word. Deputy needs to replace guns, 2 police cars (already in budget), looking at pay raise not to exceed \$60,00

**Assessor:** None

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Ambulance-** Trustee Keith Carter reported issue with manpower and housing Newburg having same issues. Next meeting July 25th at 6:00

**Inspectors or Zoning Administrator:** Trustee Keith Carter read the report-report available upon request.

**CAUA:** Waiting on official capacity study, as of now things are looking good. Many were worried about smart park.

**Planning Commission** - None

**Enforcement/Blight** – Trustee Keith Carter read the report-report available upon request.

**Road Committee** – Trustee Keith Carter reported: Mt. Zion first coat, Stewart Rd. ground up. No gravel contracts yet.

**Other reports:** None

Motion by Treasurer Rosemary Gillam, 2nd by Clerk Michelle Anderson, to approve reports as given. Motion Carried.

**Old Business:**

Paradise Lake, Ed Ramsey presented the board with a Land Parcel Silent Auction Process. Will review this document with our attorney before moving forward.

**New Business:**

Vandalia Paradise Lake Association Vice President Ed Ramsey would like the Township to consider a keyhole or funneling ordinance. He presented the board with an ordinance and 19 signatures in favor of the ordinance.

MEC WIFI & Phone Com Ctr \$112.22

MEC Electric Com Cnt

MEC Electric Office

MEC WIFI & Phone Com Ctr \$118.75

Electrical \$660.60

Ambulance \$5,484.83

HAAS Alarm \$99.00

Meulman Electric \$559.30

Zoning Solutions

American Waste \$960.00

Rose Pest Control \$75

Sail Bay Aquatic Weeds \$3,460.00

AE Salesberry CPA \$225.00

Motion by Treasurer Rosemary Gillam, 2nd by Trustee Keith Carter to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

Correspondence: None

Respectfully submitted,

Adrienne Glover, Supervisor

Michelle Anderson, Clerk

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**Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**September 10, 2024**

**Minutes of August 13, 2024**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Trustee Rebecca Mitchell gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Rosemary Gillam-Treasurer, Michelle Anderson- Clerk, Keith Carter- Trustee and Rebecca Mitchell-Trustee.

**Agenda:** Approval of regular meeting agenda, motion by Treasurer Rosemary Gillam , 2nd by Trustee Keith Carter. Motion carried.

**Visitors:** Ten visitors were present.

**Public comments:**

Ann Matthews had a question regarding zoning on the corner of Calvin Cnt Rd. and Chain Lk. st. Do we have to read the whole blight report? Yes, it is a report. Scott Coleman wanted to know if the assessor was at the meeting. Has not been able to get a hold of her. He had a question about a parcel going back to the parent parcel. Keith stated that our assessor had an emergency and the information will be given to her.

**Minutes:** Approval of July minutes, motion by Trustee Keith Carter, 2nd by Trustee Rebecca Mitchell. Motion Carried.

**Treasurer Report:** Treasurer report as approved Motion by Trustee Rebecca Mitchell, 2nd by Trustee Keith Carter general fund checks 140445-140470 and receipts 680822-680834. Treasurer Rosemary will continue collecting taxes until September 16th. Motion by Trustee Rebecca Mitchell, 2nd by Trustee, Keith Carter. Motion Carried.

**Reports:**

**Commissioner:** RJ Lee reported township clerks did a good job with the election. Congratulations to all students in Cass County 4 students' stickers were selected. Looking at redoing the 911 call center. Narcan boxes are available. Plan on updating animal control vehicles next year. Currently working on the budget.

**Assessor:** None

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Ambulance-** Trustee Keith Carter reported Dowagiac ambulance service is now 24 hour service 7 days a week. Newburg township has helped out Calvin along with 3 other townships. Proposing not contracting with Newburg Township but willing to pay up to a \$2,500 flat fee for their assistance over the past 8 months. Motion by Trustee Rebecca Mitchell , 2nd by Treasurer Rosemary Gillam.

Roll Call: Rebecca Mitchell, Yes- Michelle Anderson, Yes - Adrienne Glover, Yes - Rosemary Gillam, Yes - Keith Carter, Yes. Motion Carried.

**Inspectors or Zoning Administrator:** Trustee Keith Carter read the reports-reports available upon request.

**CAUA:** Mr. Dyes reported right now speculating possibilities of what may come into the Smart Park location. CAUA, at this time plans on replacing 3 sewage pumps and waiting until what is needed in the future. As of now there is enough capacity. Mk. Dyes also shared that only 18% of Cass County residents voted in the primary making Cass County the lowest in the State of Michigan.

**Planning Commission** - None

**Enforcement/Blight** – Trustee Keith Carter read the report -report available upon request.

**Road Committee** – Trustee Keith Carter reported: Wade Rd is completed with double chip & seal. Stewart Rd begins in fall. Just received end of year bills.

**Other reports:** Clerk Michelle Anderson reported on the election. Calvin did a good job and everything came out well. One situation where an out of township resident that has always voted in Calvin precinct and was listed as a voter in the QVF. It was later discovered they should have voted in Penn Township. There is nothing Calvin needs to do, it was resolved at the state level. Because there was a 1 vote difference at Penn Township a revote will take place for that position.

Motion by Treasurer Rosemary Gillam, 2nd by Trustee Rebecca Mitchell, to approve reports as given. Motion Carried.

**Old Business:**

-Ed Ramsey will take the keyhole or funneling ordinance to the planning commission but was hoping for it to be considered as zoning first. Will verify with our lawyer if we do an ordinance or zoning or both.

-Playground Committee formed of 5 people, if interested see a board member. A survey is available to help with ideas on what is needed. Surveys were handed out and encouraged to spread the word to get more input.

**New Business:**

- Comcast contract, was signed

- Resolution on Land locked property on Paradise Lake, Waiting on our attorney looking at setting a minimal bid and seal bid.
- Township received its first rental payment from Harmony Tower.

MEC WIFI & Phone Com Ctr  
MEC Electric Com Cnt \$TBD  
MEC Electric Office \$TBD  
MEC WIFI & Phone Com Ctr  
Electrical Inspector \$1,193.46

HAAS Alarm \$99.00  
BSA \$729.00  
Rose Pest Control \$75  
Cass City Equalization \$6,435.18

Motion by Trustee Rebecca Mitchell, 2nd by Treasurer Rosemary Gillam to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

Correspondence: September 10th Flood map and update Flood Plains open house at the Board of Commissioners Chambers at 120 N. Broadways St. Cassopolis from 5 to 7 pm.

Respectfully submitted,  
Adrienne Glover, Supervisor  
Michelle Anderson, Clerk

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**Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**October 12, 2021**

**Minutes of September 14, 2021**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Treasurer Rosemary Gillam gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Rosemary Gillam-Treasurer, Keith Carter- Trustee. Michelle Anderson- Clerk and Rebecca Mitchell-Trustee was absent.

**Agenda:** Approval of regular meeting agenda, motion by Treasurer Rosemary Gillam, 2<sup>nd</sup> by Trustee Keith Carter. Motion carried.

**Visitors:** Auditor Patrick Sage of Kruggel Lawton CPA firm, reported on the Township finances, they found that the Township's financials records are a fair and accurate representation of the transactions they claim to represent and the Township are strong and stable.

L. Smith was present to update the board on a letter that was sent to his attorney, the road maintenance agreement and a driveway permit he has been working on. The board shared that at this time with lawyers on all sides involved, any questions or concerns and information should be address through the attorneys.

**Public comments:** None

**Minutes:** Motion by Trustee Keith Carter, 2<sup>nd</sup> by Treasurer Rosemary Gillam to approve the August minutes as sent. Motion Carried.

**Treasurer Report:** Motion by Trustee Keith Carter, 2<sup>nd</sup> by Supervisor Adrienne Glover to approve the Treasurer report for general fund checks 9599-9630 and receipts 145262-145277. Motion Carried.

**Reports:**

**Ambulance-**Trustee Keith Carter read the report-report available upon request.



**Fire:** Trustee Keith Carter read the report-report available upon request.

**Commissioner Dyes:** There is lots of talk about mask mandates with no decisions being made at this time and the Commissioners or the county cannot override the health department decision.

**CAUA:** Mr. Seedorf reported the water tower has been painted.

**Inspector:** Building inspector Richard Drew is stepping back as the township's official inspector and will work as the deputy to Adam Dahlgren. The Township Board will set up a time to talk with Adam before bringing him on board as the official township building inspector.

**Planning Commission** -No report

**Enforcement/Blight** – Trustee Keith Carter read the report-report available upon request.

**Road Committee** – Trustee Keith Carter is working with road Chairman Robert Thompson with the extensive road work being done on Crooked Creek and reminded all that the special road assessment of \$75 per parcel will be on the winter December taxes.

Motion by Treasurer Rosemary Gillam, 2<sup>nd</sup> by Trustee Keith Carter. Motion Carried.

**Old Business:** None

**New Business:** Resolution for Circle Credit Union to allow Treasurer Rosemary Gillam to transfer \$50,000 from the township general fund into an interest bearing account. Resolution offered by board member, Treasurer Rosemary Gillam, 2<sup>nd</sup> by board member Trustee Keith Carter.

Roll Call Vote: Keith Carter Yes

Rebecca Mitchell Absent

Michelle Anderson Absent

Rosemary Gillam Yes

Adrienne Glover Yes

Supervisor Glover declared the resolution adopted.

The Township will be receiving \$215,827.00 from the American Recover Act Fund (No money has been received at this time).

MEC will be increasing their monthly WI FI fees for the Township Community Center from \$49.95 to \$70.00 per month and the Township Office from \$99.95 to \$150.00 per month, October 1, 2021.

Bills.Obligations:

I & M Electric \$17.73 (two month Charge)

Risk Management-covering 07/01/2021- thru 07/01/2022 -General Fund  
\$5,744.00 and Retention Fund \$5,000.00  
MEC Electric - \$361.38  
MEC Phone - \$104.99  
Krugger, Lawton & Co. – Auditor \$2,750.00  
Haas System -replacing office camera \$488.14  
Zoning Solutions \$703.70  
Electrical Inspector \$577.80

Motion by Trustee Keith Carter, 2<sup>nd</sup> by Treasurer Rosemary Gillam to pay said obligations and any standing obligations due before the next board meeting.  
Motion Carried.

There being no other business to come before this board, this meeting stands adjourned.

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**Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**November 12, 2024**

**Minutes of October 8, 2024**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Clerk Michelle Anderson gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Michelle Anderson- Clerk, Keith Carter- Trustee and Rosemary Gillam-Treasurer. Absent:Rebecca Mitchell-Trustee.

**Agenda:** Approval of regular meeting agenda, motion by Rosemary Gillam-Treasurer , 2nd by Trustee Keith Carter Motion carried.

**Visitors:** Five visitors were present.

**Public comments:** Ed Ramsey attended MI Lakes & Streams Conference: He shared some information about housing bills about the environment, wetlands and wake boats but nothing has passed yet. Michigan is looking at implementing a statewide septic code requirement that will require septic systems be pumped every so many years. Not sure when or how that may impact our township.

**Minutes:** Approval of September minutes, motion by Trustee Keith Carter, 2nd by Rosemary Gillam-Treasurer. Motion Carried.

**Treasurer Report:** Treasurer report as approved Motion by trustee Keith Carter, 2nd by Clerk Michelle Anderson general fund checks 10501-10525 and receipts 680850-680856. Also presented the board with revised July finances and the August finances. Filed F-65 for the year end audit. The township will be soliciting for a new auditor next year, due to retirements and the previous auditing firm canceling services with the Township.

Approval of revised July Finances and the August and September finances,, motion by Trustee Keith Carter, 2nd by Michelle Anderson-Clerk. Motion Carried.

**Reports:**

**Commissioner:** RJ Lee reported September 25th was the County hazardous waste disposal, they had a good turn out. A big shout out of thanks to Treasurer Hope Anderson for the MI HOPE program, it was successful and a lot of money was put into Cass County. It would not have been possible without her and her staff. October 11th 3-6 is an open house at the renovated courthouse.

**Assessor:** Trustee Keith Carter read the report-report available upon request.

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Ambulance-** Trustee Keith Carter reported- available upon request. Four townships are proposing paying \$2,000 each as a one time payment to Newberg Township for their ambulance help and service. The contract with SMACAS hopes to be finalized soon.

**Inspectors or Zoning Administrator:** Trustee Keith Carter read the zoning report-reports available upon request.

**CAUA:** Hired an engineering firm to evaluate over four lines and will test under pressure.

**Planning Commission** - None

**Enforcement/Blight** – Trustee Keith Carter read the report -report available upon request.

**Road Committee** – Trustee Keith Carter reported: Special meeting was held on Sept. 24th people attended and shared their concerns. The next meeting will be on Oct 22nd at 6:00pm to finalize the special road assessment.

**Other reports:** Park Committee: Ed Ramsey reported after receiving an ample amount of surveys we have an idea on what the people are looking for. Currently completing a layout and reaching out to other townships to establish a set design and looking into grants. Hope to have the completed design by the end of the year.

Motion by Treasurer Rosemary Gillam, 2nd by Clerk Michelle Anderson, to approve reports as given. Motion Carried.

**Old Business:**

-Next Road meeting October 22, 2024 at 6:00pm

**New Business:**

- Courthouse Open-house on Friday, October 11th from 3pm to 6pm

- Trustee Keith proposed cleaning up property on 63317 Calvin Cnt Rd. Cost will be \$1,020 and will be placed on taxes (not winter as it is too soon). Motion by Trustee Keith Carter, 2nd by Treasurer Rosemary Gillam. Motion Carried.

-Deer dying of EMG

- November 5th Election from 7am -8pm. Early voting Oct. 26th - Nov. 3rd at the Cass County Road Commission from 8am to 4pm.

**Bills/Obligations**

MEC WIFI & Phone Com Ctr \$118.75

MEC WIFI & Phone Office \$120.00

MEC Electric \$371.56

Darr Tent-Clean Up \$1,020.00

Republic Trash \$486.40

Leader Publication \$88.54

HAAS Alarm \$99.00

Rose Pest Control \$75

Progressive (weeds) \$1,90.00

Motion by Treasurer Rosemary Gillam, 2nd by Trustee Keith Carter to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

There being no other business to come before the board the meeting stands adjourned.

Respectfully submitted,

Adrienne Glover, Supervisor

Michelle Anderson, Clerk

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**Calvin Township Regular Board meeting**

**WM. J. Robinson Community Center**

**18727 Mt. Zion St.**

**PO Box 305**

**Cassopolis, MI 49031**

**December 10, 2024**

**Minutes of November 12, 2024**

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Clerk Michelle Anderson gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Michelle Anderson- Clerk, Keith Carter- Trustee and Rosemary Gillam-Treasurer. Absent:Rebecca Mitchell-Trustee.

**Agenda:** Approval of regular meeting agenda, motion by Rosemary Gillam-Treasurer , 2nd by Trustee Keith Carter Motion carried.

**Visitors:** Eight visitors were present.

**Public comments:** 25 year resident James Weaver on Brownsville St. did not understand why he was sighted for blight and has to go to court regarding his property. He was directed to attend the court hearing on Friday and bring additional concerns to the board.

Pete Anderson on Day Lk addressed concerns regarding the denial of a land split. Incorrect information on the website and appropriate steps to take on a land split needs to be clear and modified. After paying expenses and being misdirected between two people to handle a split and then it was denied, is not ok. This was over a 4 month process and never should have gotten that far. The zoning administrator was very unprofessional. If it is in the township or Cass county's plan to improve housing our zoning regulations need to be addressed and modified.

**Minutes:** Approval of October minutes, motion by Trustee Keith Carter, 2nd by Rosemary Gillam-Treasurer. Motion Carried.

**Treasurer Report:** Treasurer report as approved Motion by trustee Keith Carter, 2nd by Clerk Michelle Anderson general fund checks 10526-10547 and receipts 680857-680877. Winter taxes will be mailed December 1st. Agreed no newsletter because of lack of information.

**Reports:**

**Commissioner:** RJ Lee reported Congratulated the clerks on a successful smooth election, 78% voter turnout in Cass county. Sheriff Roach's pay increased to make up for the difference in the new position. State material management committee partnership something that was required and now the state does not want to fund all of its possible 90,000 bill. Looking at substance abuse in the workplace regarding marijuana.

**Assessor:** Trustee Keith Carter read the report-report available upon request.

**Fire:** Trustee Keith Carter read the report-report available upon request.

**Ambulance-** Trustee Keith Carter reported- available upon request. Four townships approved paying \$2,000 each as a one time payment to Newberg Township for their ambulance help and service.

**Inspectors or Zoning Administrator:** Trustee Keith Carter read the zoning report-reports available upon request.

**CAUA:** Skip Dyes reported, sewage is still backing up by the library in Cass. Questioning why the lines are backing up in that location, waiting on response.

**Planning Commission** - None

**Enforcement/Blight** – Trustee Keith Carter read the report -report available upon request.

**Road Committee** – Trustee Keith Carter reported: Annual road meeting will take place in a couple weeks.

**Other reports:** Park Committee: Ed Ramsey reported at the next meeting they need to finalize a plan and layout and start on grants. Would like this information in the newsletter.

Motion by Treasurer Rosemary Gillam, 2nd by Clerk Michelle Anderson, to approve reports as given. Motion Carried.

**Old Business:**

- Calvin twp moved forward on the cell tower.

- Bids on paradise lake needed by December 1, 2024. Need to finalize keyholding as regulatory ordinance or zoning ordinance.

**New Business:**

- Congratulations to the board for the next 4 years with new Trustee, James Hershberger coming on board November 20, 2024. The board is losing REbecca Mitchell after her many years of service to the board and the township as of 2008, we are wishing her the best.

- Once the election has been certified, all board members, old or new, must be sworn in before starting their new term on November 20, 2024.

- Winter tax bills of 2024 will start the new 3 year \$75.00 per parcel road assessment.

- Present a \$800.00 bill for clean up around Township Community Center and Township Office and power washing of office building, garage and outside outhouse, etc. Paying to Nanette & DJ Goins. 20 hours @ \$40 per hour. Motion by Treasurer Rosemary Gillam, 2nd by Trustee Keith Carter, Motion Carried.

- Present addition pay for Sharon Haithcox for a week's coverage during the election window of 6 hours at \$16.50 plus mileage. Motion by Treasurer Rosemary Gillam, 2nd by Trustee Keith Carter, Motion Carried.

Bills/Obligations

MEC Phone Office/Com Ctr \$81.87/ \$50.68

MEC WIFI Office/Comm Cnt \$100/ \$70

I&M Electric \$11.39

Electrical \$2,291.20

MEC Electric office/comm Cnt

\$104.99/\$224.48

Republic Trash \$335.00

Leader Publication \$127.92

HAAS Alarm \$99.00

Rose Pest Control \$75

Progressive (weeds) \$1,90.00

Motion by Trustee Keith Carter, 2nd by Treasurer Rosemary Gillam to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

There being no other business to come before the board the meeting stands adjourned.

Respectfully submitted,

Adrienne Glover, Supervisor

Michelle Anderson, Clerk

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CALVIN TOWNSHIP REGULAR BOARD MEETING  
WM.J. ROBINSON COMMUNITY CENTER  
18727 MT. ZION ST.  
P.O. BOX 305  
CASSOPOLIS, MI 49031  
JANUARY 14, 2025

Minutes of December 10, 2024

Supervisor Glover called the Calvin Township Board Meeting to order at 6:00 pm.  
Treasurer Rosemary Gillam gave the opening prayer, the Pledge of Allegiance followed.

The board member present were as follows. Adrienne Glover-Supervisor, Treasurer Rosemary Gillam, Trustee Keith Carter and James D. Hershberger, Absent: Clerk Michele Anderson.

**Meeting agenda:**

Approval of regular meeting agenda: Motion by Treasurer Rosemary Gillam, second by Trustee Keith Carter. Motion Carried.

**Visitors:**

Mr. Manny DeLaRosa from the Emergency Management Office, presented the township with the Cass County Hazard Mitigation plan and was available for any questions.

Mr. Pete Anderson presented an overview of his property on Hawks and Steele Road discussing and seeking hardship for what all took place when trying to split his property.

**No Public Comments**

**Minutes:**

Motion by Trustee James Hershberger to approval the December Minutes, second by Treasurer Rosemary Gillam. Motion Carried.

**Treasurer:**

Motion by Trustee James Hershberger, seconded by Trustee Keith Carter to approve general fund checks 10548-10575 and receipts 680878 through 680888. Motion Carried.

Treasurer requesting that the following delinquent taxes be added back to these following parcels for their delinquent sewer:

Paradise Lake DLQ-number	Diamond Lake DLQ
14-010-100-196-01- \$460.60	14-010-170-032-00 -\$ 501.40
14-010-240-004-00-\$460.00	14-010-150-015-01 -\$501.40
14-010-002-019-11 -\$582.80	
Totaling \$2,506.20	



Motion, by Trustee Keith Carter and seconded by Trustee James Hersberger to add the delinquent sewer taxes back to the above mention parcels on Paradise Lake and Diamond Lake. Motion Carried.

**Reports:**

**All reports given available on request:**

Assessor, Fire, Ambulance, Enforcement/Blight, Road, and Planning Commission.

Motion by Treasurer Rosemary Gillam, seconded by James Hershberger to approve the reports as given. Motion carried.

**Old Business:**

Property on Paradise Lake – No Bids currently, due what the township is asking for the property.

**New Business:**

Resolution - Hazard Mitigation Plan Resolution

Motion by Trustee Keith Carter, seconded by Trustee James Hershberger to approve Resolution \_\_\_\_\_ for the Hazard Mitigation Plan. Motion carried.

**Bills & Obligations:**

Plumbing Mechanical Inspector \$608.00

Electrical Inspector \$67.60

Zoning Solution \$923.19

Republic Trash \$432.20

I & M Electric \$5.68

American Waste-\$2,520.00 -Township Annual clean-up-August

HAAS Alarm \$99.00

Rose Pest Control \$75.00

Cass County Equalization \$200.00

Calvin Township Property Tax \$263.43

Electric- Comm Center - \$224.48

Office \$104.99

Phone- Comm Center-\$50.68.

Office - \$81.87

Wi Fi – Comm Center \$70.00

Office - \$100.00

Motion by Treasurer Rosemary Gillam, second by Trustee James Hershberger, to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

There being no other business to come before the board the meeting stand adjourn.

Correspondence- None

Respectfully submitted,  
Adrienne Glover, Supervisor