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Calvin Township Regular Board meeting

WM. J. Robinson Community Center

18727 Mt. Zion St.

PO Box 305

Cassopolis, MI 49031

March 8, 2022

Minutes of February 8, 2022

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Clerk Michelle Anderson gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Rosemary Gillam-Treasurer, Michelle Anderson- Clerk, Keith Carter- Trustee. Absent Rebecca Mitchell-Trustee.

Agenda: Approval of regular meeting agenda with additional item of the draining district, motion by Treasurer Rosemary Gillam, 2nd by Trustee Keith Carter. Motion carried.

Visitors: Six visitors were present.

Public comments: None

Minutes: Motion by Trustee Keith Carter, 2nd by Treasurer Rosemary Gillam to approve the January minutes as sent. Motion Carried.

Treasurer Report: Motion by Trustee Keith Carter, 2nd by Clerk Michelle Anderson to approve the Treasurer report for general fund checks 9725-9750 and receipts 145322-145328. Motion Carried.

Reports:

Ambulance- Trustee Keith Carter stated there will be a meeting next month. Pride care remodeling kitchen.

Assessor: No report

Fire: Trustee Keith Carter read the report-report available upon request.

Commissioner Dyes: \$500,000 to share with townships. 5mil out of the 10mil already spent.

Negotiating union contract. No restriction on the courthouse, a firm from Kalamazoo contracted.

Zoning Administrator: Doug Kulhman present gave his monthly permitting report - report available upon request. He also presented the board with an "Ordinance to amend the Calvin Township Zoning Ordinance's definitions section to provide private roads and shared driveways; to amend the "access to street" provisions; to add Private Roads standards in the special use section; to provide severability; to provide an effective date; and to repeal all Ordinances or parts of Ordinances in conflict herewith. Motion to approve, 1st Trustee Keith Carter, 2nd Treasurer Rosemary Gilliam, Motion Carried.

CAUA: Mr. Seedorf reported that there's talk of MEC engineers getting their own water tower.

Planning Commission - No report

Enforcement/Blight – Trustee Keith Carter read the report-report available upon request.

Road Committee – Trustee Keith Carter reported. Bids are behind, looking to do Chain Lake & Diamond View and bids are up 15%.

Other reports: NA

Motion by Treasure Rosemary Gillam, 2nd by Clerk Michelle Anderson to approve all reports as given.
Motion carried.

Old Business:

Distribution of ARPA Funds: Adrienne Glover, Supervisor reported moving the ARPA fund into the general funds:

\$3,000 Building

\$40,000 Roads

\$10,000 Culverts

\$10,000 Blight

\$2,200 To repair the broken window in the community center

\$450.00 To education for the upcoming training for the Board of Review

Leaving a balance of the \$42,263.00 dollars to be distributed.

New Business:

Drainage District: Application to designate a drainage district to keep the township updated with the state regulations and help to protect the township from extensive culvert replacements and repairs.

Motion by Trustee Keith Carter, 2nd by Clerk Michelle Anderson, motion carried.

With the resignation of Mr. K from the Board of Review, motion by Treasurer Gillam, 2nd by Trustee Carter to appoint Jim Baker to the Board of Review. Motion carried.

There will be a Board of Review in-service via zoom on February 25, 2022, from 11:30 -4:30, all Board of Review members will attend and be certified once they go through the in-service. It's a requirement of the State that the board members have yearly training.

Supervisor Glover shared the 2022 yearly budget and although the budget looks good the board will still need to have the budget review meeting. Notices will need to be put in the paper for the budget meeting and the township annual meeting. Annual meeting will be April 12th at 5:30 pm.

Salary resolutions were presented for board approval giving the elected township officials a 2% raise. All resolution were approved by roll call votes, by all board members with the exception of Trustee Rebecca Mitchell who was absent, with the following increases to become effective with the new fiscal year of 2022:

Supervisor \$14,727.00

Clerk \$13,923.00

Treasurer \$11,246.00

Trustees \$6,426.00

Resolutions are on file with those requesting and approving the increases with the motions being carried.

Mechanical & Plumbing Inspector Dobberteen requested the township board approve the 2018 State of Michigan plumbing code. 1st Trustee, Keith Carter, 2nd Treasurer, Rosemary Gillam motion carried

Supervisor Glover submitted yearly calendars for township meetings and events

The Annual Township Clean-up weeks: May 9th - 13th and August 8th -12th, 2022 have been finalized and the voucher is ready.

Contractor for independent agreement for any non contractual individual was presented for review and approval to the township board. 1st Trustee, Keith Carter, 2nd Clerk, Michelle Anderson. Motion carried. The agreement should be signed by any individual doing any work for the township that is not on contract with the township.

An Agreement of additional duties of Calvin Township Board Members was presented to the board for review and approval. This type of an agreement should be signed by any township official doing a job not within their statutory duties. This is a State of Michigan law. They should be paid for any work that differs from their duties. An example is the treasurer mowing the township's yards, this isn't part of her statutory duties. 1st Clerk, Michelle Anderson, 2nd Trustee, Keith Carter, Motion Carried.

There's a leak in the roof, water coming in through the light in the women's restroom and over the stove in the kitchen.

Camera in the Township Office is in for repairs.

Bills/Obligations:

MEC electric \$382.97

Rose Pest Control \$67.00

Electrical \$1,022.60

MEC WIFI \$118.89

Plumbing/Mechanical \$952.00

I & M Electric \$17.94

Motion by Trustee Keith Carter, 2nd by Treasure Rosemary Gillam to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

Correspondence: Bond refinance for water system is a work in progress.

There being no other business to come before this board, this meeting stands adjourned.
The meeting adjourned

Respectfully submitted,
Adrienne Glover, Supervisor
Michelle Anderson, Clerk