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Calvin Township Regular Board meeting

WM. J. Robinson Community Center

18727 Mt. Zion St.

PO Box 305

Cassopolis, MI 49031

December 9, 2025

Minutes of November 11, 2025

Supervisor Adrienne Glover called the Calvin Township Board Meeting to order at 6:00 pm. Clerk Michelle Anderson gave the opening prayer, the Pledge of Allegiance followed.

Board members present were as follows, Adrienne Glover-Supervisor, Michelle Anderson- Clerk, Rosemary Gillam-Treasurer, Keith Carter- Trustee and Jim Hershberger -Trustee.

Agenda: Approval of regular meeting agenda, motion by Treasurer Rosemary Gillam 2nd by Trustee Keith Carter. Motion carried.

Visitors: Six visitors were present.

Public comments: *We are here to hear all public comments, to consider your concerns and information, at this time we cannot address your comments.*

Minutes: Approval of October, 2025 minutes, motion by Trustee Keith Carter, 2nd by Treasurer Rosemary Gillam. Motion Carried.

Treasurer Report: Treasurer report for October general fund checks to 10556-10578 and receipts 235214-235230. Motion by Trustee James Hershberger, 2nd by Trustee Keith Carter , to accept the treasurer report as given. Motion carried.

Taxes will be mailed December 1st and the audit is finished. There were discrepancies in the audit in regards to the township owning an excavator and GMC truck, believing the issue may have crossed over from another township in Michigan.

Reports:

Commissioner: RJ Lee, New courthouse administrator will be Jennifer former finance director. The county is looking for a cyber security person. Cass Co trivia night was a success and money went toward local food pantries. The new 2026 calendar is set.

Assessor: None

Fire: Trustee Keith Carter read the report-report available upon request.

Ambulance- Trustee Keith Carter reported- waiting on Dowagiac to sign contract.

Inspectors or Zoning Administrator: Beth Pompey reported -available upon request.

CAUA: None

Planning Commission - J. Hershberger reported a Public Hearing was held on Nov 6th for the 2026 Master Plan and the Planning Commission made a recommendation to accept the plan and to forward the plan to the Township board for their final approval.

Enforcement/Blight – Beth Pompey reported, available upon request.

Road Committee – Trustee Keith Carter reported there is an upcoming meeting discussing the 5 year distribution plan regarding funds received from the state. No ride along date has been set.

Park Committee - E. Ramsey reported after meeting with the insurance company the following items are out of compliance and need to be removed: swing set, spring toys and merry go round. Will apply for the MI state grants and is looking for other grants.

Other reports: None

Motion by Treasure Rosemary Gillam, 2nd by Trustee James Hershberger, to approve reports as given. Motion Carried.

Old Business:

-Cell tower is up just needing an antenna although it's in the wrong location. The board will be following up with the Cell Tower company, Township attorney and zoning administrator to see what can be done or offered to the Township in regards to the Tower being in the wrong location.

-Master Plan: Resolution # 11-2025A motioned by Keith Carter, 2nd by Jamees Hershberger motion carried. Roll Call: Adrienne Glover, Yes, Michelle Anderson, Yes, Rosemary Gillam, Yes, Keith Carter, Yes, James Hershberger, Yes. Resolution pass

New Business:

-Beth Pompey is our new Zoning Administrator/Code Compliance Officer (269) 535-7463
- CAUA Resolution #11-2025B raising the monthly fees, motioned by Keith Carter, 2nd by Jamees Hershberger motion carried.

Bills/Obligations

MEC: Community Cnt	MEC: Township Office	Mechanical Inspector \$2,156
-electric \$205.11	-electric \$122.26 -phone	Zoning Solution \$1,308.60
-wifi \$70.00-phone \$50.76	\$82.02 - wifi \$100	

Motion by Treasurer Rosemary Gillam 2nd by Trustee Keith Carter, to pay said obligations and any standing obligations due before the next board meeting. Motion Carried.

Correspondence: There being no other business to come before the board the meeting stands adjourned.

Thank you to the election workers, it was a success.

Free Thanksgiving dinner at the Vandalia Youth Center on Thanksgiving day from 11-2

Respectfully submitted,

Adrienne Glover, Supervisor
Michelle Anderson, Clerk